



RICH WITH PROGRESS
BEAUMONT
FIRE-RESCUE

MONTHLY REPORT

MARCH 2011

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Chief's Message

**Beaumont Fire/Rescue
 Services**
 City of Beaumont

Anne Huff, Fire Chief

Christian Singler, Assistant Fire Chief

Danny Cross, Fire Administrator

Jack Maddox, Chief Fire Marshal

*Joseph Condina, Chief Training
 Officer*

*Keith Stewart, Chief Communications
 Officer*

*Carol Gary, Executive Director-
 Fire Museum of Texas*

March 25, 1911 marked the 100th anniversary of the Triangle Shirt Waist Fire. This incident claimed 146 lives and injured scores of others. Prior to 9-11, it was arguably the most significant event in the American fire service. HBO is now showing an excellent documentary about the fire. I'd urge everyone to watch it. In many ways, this event marked the beginning of slow, but sustainable progress within the American fire service, both in firefighting operations and prevention. The tragedy underscores the need for the service to continually progress so that lives and property are protected efficiently and effectively.

If progress is the key, just what is a progressive fire department? In this case, progressive has absolutely no connection to political ideology—but is a mind-set that is adaptive and dedicated to continual improvement. Some cultural characteristics would include:

- Focused on the greater good—not just what's good for me. (Egos left at the door.)
- Anchored in personal responsibility—promotes respect for ethical values.
- Flexible—realizes that change is a part of life and is open to possibilities.
- Centered on problem solving—based in development of systems that encourage people to constantly develop

themselves and achieve their full potential.

- Pragmatic—the most efficient & effective use of current capabilities (managed risk philosophy)

The characteristics of a progressive fire department and its firefighters are outlined in our department's established organizational values:

- Commitment
- Integrity
- Accountability
- Compassion
- Pride In our Service

Over the last 100 years, the fire service has made a huge progress. Our ability to protect civilian lives, property, and our own personnel has improved incredibly. This is our shared history, and we respect it. The challenge and key objective is to use these lessons to help us grow. The past is behind us, and the future is in our hands. Progress must never stop—and with each of us committed to do out part, it never will.

**Administrative & Support
 Services**

Personnel Updates:

Retirements - Captain Harold Smithers and Driver/Operator Tommy Alexander retired this month.

Thanks to each for his service to the City. Good luck!

Promotions - Brad Parsons was promoted to Captain on March 7 and transferred to Fire Dispatch. Derrick Landor was also promoted on March 7 to Driver/Operator and transferred to A-Shift. Joseph Condina was promoted to District Chief on March 14. He transferred to the Training Division as the new Chief Training Officer, replacing Chief Jared Smith, who received the B-Shift, Station 1 bid. Thanks to Chief Smith for his work as Chief Training Officer. Congratulations to all! We know you will continue to do an outstanding job for our citizens.

Special Operations Response Teams Updates:

Billy Webb has resigned from the SCBA Maintenance Team; Tim Byerly and Brandon Lee were removed from the Water Response & Recovery Team (due to bidding to a different shift and a full team roster on the new shift); John Butcher, Gavin Henderson and Tim Wappler were assigned active status on the Hazardous Materials Response Team.

Grants Updates:

Site visits will be made in mid-April to determine the vendor choice (Motorola or Zetron) for the fire altering system (2001 Port Security Supplemental).

Replacement of fire department mobile computer terminals (MCTs) have been prioritized after the completion of police and EMS units, which

were are older and are having various technical issues due to age and use. Grant funds will be pursued to complete this project, though no grant has been immediately identified due to higher priority P25 compliance mandates.

Replacement of windows at fire headquarters will be reviewed as a potential project for a 2008 Hurricane Ike supplemental grant.

Advisory Group Updates:

The Diversity and Inclusion Group did not meet in March.

The Fire Management Group met on March 3, 9 & 29. Discussion centered primarily on FY12 budget planning. Other items discussed included the personal leave conversion, and command teams. Items approved to be listed in the Company Store included: Nomex Cargo Trousers, Slicker Rain Coat, SCBA Face Piece Bag, Tactical Belt, Boston Radio Strap, Barrier 1 Extrication Glove. Logistics will work on a PDF document showing photos of items on the Company Store list. When complete the document will be posted on the G: drive.

The Joint Union-Management Safety Group met on March 2 There was one on-duty lost-time injury report reviewed. There were two on-duty no lost-time injury reports and zero vehicle accident reports reviewed. There were five exposure reports reviewed. Members are reminded to provide complete and detailed information on all accident and injury reports so that the committee can properly assess the preventability of the occurrence and provide appropriate feedback and follow-up relative to the circumstances.

The Medical Services Advisory Group met on March 16. QA/QI for both February and March was deferred until April. Discussion items included medical gloves size request, ALS credentialing and protocols, infection control and HIPAA policies development.

The Tactical Operations Advisory Group met on March 15. The group completed a first review of the draft High Rise SOG, discussed changes and a drill to determine the practicality of the proposed guideline.

Policy, Guideline & Benchmark Updates:

Implemented/updated this month:

PB 402.10H - One FF Connection of the 5" Stortz to 2-1/2" Wye Adapter to S/S FDC

PB 402.10I - Two FF Connection of the 5" Stortz to 2-1/2" Wye Adapter to S/S FDC

PB 406.02A-O - Haz Mat Operations-Level Benchmarks

SOG 601.02 - Inspection & Maintenance of SCBA/PASS

Final drafts/revisions distributed on the monthly training memo were:

SOG 103.01D - Emergency & Funeral Leave (Revision)

Member comments and the disposition from the Fire Chief distributed:

R&R 102.06 - Eating Out While On-Duty

R&R 103.01E - Vacation (Revision)

Distributed for member review and comment:

R&R 103.01E - Sick & Off Duty Injury Leave (Revision)

R&R 103.01F - Personal Leave (Revision)
 R&R 103.01K - FMLA Administration (Revision)

Policies in development/revision included:

SOG 106.04 - Budget Planning & Administration (Department Pilot for FY2012 requests)

SOG 106.05 - Administration of Response Billing (Fire Administrator Cross)

SOG 111.03 - TCFP Certification & Renewal Process (Chief Condina)

SOG 105.05 - Employee Alcohol & Drug Testing (Management Team/Human Resources)

SOG 111.08 - Higher Education Reimbursement Program (Chief Condina)

SOG 202.01A - Use of Thermal Imaging Camera (Captain Jagoe/Tactical Ops Group)

SOG 202.01B - Positive Pressure Attack (Captain Jagoe/Tactical Ops Group)

SOG 203.02 - ALS Treatment Protocols (Medical Services Advisory Group)

SOG 202.03 - High Rise Firefighting (Tactical Ops Group)

SOG 203.04 - HIPAA Compliance (Medical Services Advisory Group)

SOG 204.01 - Hazardous Materials Response & Operations (HMRT Advisory Group)

SOG 204.03 - Water Response & Recovery Operations (Water Response Advisory Group)

SOG 205.01 - Structured Alarm Deployment Matrix (Chief Singler & Deputy Chiefs)

SOG 302.01 - Infection Control (was Bloodborne Pathogens-Medical Services Advisory Group)

PB402.05C - Use of Thermal Imaging Camera (Captain Jagoe/Tactical Ops Group)

PB402.06B - Positive Pressure Attack (Captain Jagoe/Tactical Ops Group)

PB 406.02-04 - Hazardous Materials Performance Benchmarks (HMRT Advisory Group)

PB 407.01A-? - Rope Rescue Performance Benchmarks (Technical Rescue Advisory Group)

PB 407.11-12 - Water Recovery Performance Benchmarks (Water Response Advisory Group)

SOG 501.04 - Requests for Mutual Aid Assistance (Chief Stewart)

SOG 508.01 - Sabine-Neches Chiefs Association Activation (Chief Stewart)

Development and revision of departmental regulations, policies and benchmarks is ongoing.

Administrative Update:
Danny Cross, Fire Administrator

On March 21, Administrative staff interviewed five applicants for the part-time supply officer position to replace T.K. Davis. We are currently conducting background checks and hope to have a replacement on board soon.

The March of Dimes fund raiser candy sales have gone well. Staff would like to thank each of you for your support of this worthwhile project. The week of April 15, the Administrator will be visiting the stations to collect the candy sales money prior to the Walk for Babies that will be held on April 16 at Lamar University.

Also in March, the Fire Administrator worked with the Management Team to identify all Facilities Maintenance requests from the submitted spreadsheets for FY 2012 budget. All requests were

discussed by the Management Team and processed as a work order, a facilities maintenance request, or will be requested in the General Fund or will be requested in our Capital Improvement submission.

A reimbursement check in the amount of \$3,695.09 was received for Josh Fowler's deployment with the Texas Task Force for the Superbowl in Arlington from February 4-7.

The March hazmat response billing information forwarded to Emergency Management for invoicing consisted of:

03/22	1790 E Cardinal	\$ 322.32
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There were seven replacement SecureNet ID's issued in March and the Fire Administrator worked with Technology Services to replace a damaged laptop computer power supply, install a replacement printer at Station 11, and replace the Deputy Chief PC at Station 1.

The Administrator also began entering Engine 4's inventory into Firehouse and began developing a draft Standard Operating Guideline on processing invoices for services as defined by Section 8.01.001 (a) of the Code of City Ordinances.

Administrative staff processed two retirees, three promotions, numerous KD changes and transfers this month.

Logistics Update:
Captain Bill Lambert, Program Manager

Two accident reports were reviewed for the month of March. All of the required information had been entered into Firehouse.

Captain Lambert compiled and submitted four weekly call-out reports for the Streets and Drainage and Traffic Departments. He also

attended three Management Team meetings and one Grants Coordination meeting. Captain Lambert also continued equipment purchases and managing reimbursements associated with the 2009 SHSP grant. Interested parties need to be aware that there continues to be a delay in receiving approval from FEMA for the installation of two wall mount flat screen monitors in the Fire Communications Office.

FEMA funded projects must comply with the requirements of all Federal environmental or historical preservation laws and executive orders. In an effort to ensure legal compliance, funding for equipment that will become part of a structure cannot be approved until an Environmental and Historical Preservation (EHP) survey has been completed and submitted to FEMA for review. Once approved, a letter will be issued by FEMA allowing for reimbursement of funding for the equipment purchase. Due to the age of Fire Headquarters, the completed EHP survey must go through a more stringent review than one submitted for a building of recent construction. Although the EHP survey for Headquarters was submitted in January, recent correspondence indicates that the approval letter may still be a few weeks away. Additionally, in the coming weeks EHP surveys will have to be completed on all of the fire stations scheduled to receive extractor/washers.

Fire Purchasing reconciled 11 credit card statements and prepared them for review by Chief Huff. They also

completed 12 Travel Authorizations and Expense Reports for 15 personnel that attended various classes and seminars. Additionally, 10 Check Requests were completed for travel, certification, and appliance repairs. All personnel should remember that by City policy, Expense Reports must be completed and submitted to Accounting within 10 days of return from any travel.

Several deposits were made for firefighter upgrade reimbursements, birthday parties, donations, and training materials.

Supply personnel received and processed 11 work requests for the month of March for submission to Building Services. They also worked with the sales representative from Lone Star Uniforms in sizing and completing the paperwork on 139 personnel. Anyone that has not completed a Company Store form for their uniform order should contact the Supply Office as soon as possible.

Supply personnel also repaired several rechargeable handlights, a battery charger, and one lawn mower in addition to picking up and disposing of two satellite dishes that were no longer functional. They also placed three new CO monitors in service and delivered to stations to replace units that could no longer be repaired.

The Community Service Workers from the Federal Corrections Complex (FCC) spent the month of March remodeling the restroom in the Fire Communications office. The existing floor and partition were removed, walls repaired, prepped and painted, and new floor tile and trim were installed. Additionally, one pallet of sod was put down at the Plaza and several lawn sprinkler heads were repaired or replaced.

Emergency Operations

Emergency Response:

Emergency Operations personnel responded to 1,253 calls for service in March. The calls for service are broken down in the following **National Fire Incident Reporting System (NFIRS) categories:**

Fires: 48 calls for fire response services, 16 of which were structure fires. Fire responses accounted for 3.83% of the total calls for service, with losses estimated at \$384,875.

Overpressure Rupture, Explosion, Overheat (no fire): 1 call for overpressure rupture, explosion, no fire. This accounted for .07% of the total calls for service.

Rescue and Emergency Medical Services Incidents: 719 calls for rescue and EMS services response. This accounted for 57.38% of total calls for service.

Hazardous Conditions (no fire): 76 calls for response to hazardous conditions. This accounted for 6.06% of the total calls for service.

Service Calls: 132 responses for service calls. This accounted for 10.53% of the total calls for service.

Good Intent Calls: 74 responses for good intent calls. This accounted for 5.90% of the total calls for service.

False Alarm & False Calls: 200 responses for false alarms or false calls. This accounted for 15.96% of the total calls for service.

Severe Weather & Natural Disaster Calls: No responses to lightning strike severe weather type calls for

service.

Special Incident Type: 2 responses on special incident type calls for service. This accounted for .15% of the total calls for service.

NFPA 1710 Fire Response Statistics:

Structure Fire Response

The targeted response time benchmark for the first fire apparatus to arrive on the scene of structure fire is five (5) minutes or less, 90% of the time. For the 19 structure fires occurring in March, fire suppression forces achieved the benchmark 72.22% of the time, **missing the target for the first suppression unit on scene by 17.78% for the month.**

The targeted response time benchmark for ALL first-alarm fire apparatus to arrive on the scene of a structure fire is 9 minutes or less, 90% of the time. Of the 19 structure fires occurring in March, fire suppression forces achieved the benchmark 50% of the time, **missing the target for the first alarm response by 40% for the month.**

NFPA 1710 EMS Response Statistics:

Emergency Medical Response

The targeted response time benchmark for the first EMS Responder unit to arrive on the scene of medical emergency is five (5) minutes or less, 90% of the time. For the 647 EMS responses occurring in March, Fire Emergency Operations forces achieved the benchmark 72.64% of the time, **missing the**

target for the first EMS Responder unit on scene by 17.36% for the month.

Public Relations and Education:

During the month of March, Operations Division personnel conducted six fire safety and public education programs and Fire Station tours.

Fire Hydrant Maintenance:

Fire hydrant maintenance in March consisted of testing of new installations.

Preplanning Program:

Captain Jeff Phillips reported that the first test site for a preplan has been completed. He is preparing a powerpoint presentation to instruct the rest of the department on how to enter a preplan into Firehouse.

Response Operations, Tours, Training and Drills:

This month, fire crews did a preplan walk-through of the G. E. Betz facility and the Stoneleigh Apartments. A preplan walk-through allows our fire personnel to become familiar with a facility and its people before the emergency.

Community Risk Reduction (Fire Marshal's Office)

Code Enforcement Update:

District Chief Jack Maddox, Program Manager

During the month of March, fire inspectors conducted 395 inspections consisting of 287 general inspections and 108 inspections for Certificate of Occupancy. There were 580 code violations identified during these inspections. Nineteen of the inspections generated \$1,750 in inspection fees. In addition, there were 20 fire-alarm systems tested, 4

sprinkler systems tested, 8 fixed fire extinguishing systems tested, and 1 tank tested. Permits issued included 11 tent permits and 3 tank permits.

Community Risk Reduction personnel were involved in 333 consultations by phone, 106 office consultations, and 124 consultations in the field.

Plan reviews for March included 8 fire alarm systems, 7 sprinkler systems, 2 fixed fire extinguishing systems, and 46 building plans.

In addition to the regular inspections, Community Risk Reduction personnel, in preparation for the South East Texas State Fair, inspected every food booth at the fairgrounds.

Investigations Update:

Captain Earl White, Program Manager

Fire investigators were involved in 41 fire and safety investigations during the month. There were two cases of arson.

There were 21 complaints investigated concerning possible fire code violations.

Significant Investigations:

- 3/02 - 5395 Pine Burr - Structure Fire - Accidental - one burn victim
- 3/03 - 3725 S. Kenneth - Attempted Arson
- 3/04 - 2490 E. Lucas - Unauthorized Burning - 1 citation
- 3/06 - 2920 Palestine - Structure Fire - Accidental
- 3/06 - 6487 Tahoe - Structure Fire - Accidental
- 3/08 - 5160 Linda - Structure Fire - Accidental
- 3/10 - 2970 Dowlen Rd - Commercial Kitchen Fire - Accidental
- 3/11 - 2432 Park - Structure Fire -

Accidental
 3/11 - 1408 Liberty - Structure Fire - Accidental
 3/14 - 1305 Edwin - Vehicle Fire - Arson
 3/16 - 2849 Willard - Vehicle Fire - Accidental
 3/18 - 3120 W. Crockett - Structure Fire - Accidental
 3/18 - 1344 Harriot - Unauthorized Burning- 1 citation
 3/18 - 1656 Pauline - Structure Fire - Accidental
 3/18 - 8900 Landis - Rubbish Fire
 3/18 - 4340 Westridge Ln - Apartment Cooking Fire - Accidental
 3/19 - 3255 Elmira - Rubbish Fire
 3/22 - 600 Magnolia - Vehicle Fire - Accidental
 3/23 - 5470 Bigner Rd - Structure Fire - Accidental
 3/24 - 2625 Euclid - Structure Fire - Accidental
 3/29 - 6550 Lexington - Vehicle Fire - Accidental
 3/31 - 4439 Galveston - Structure Fire - Arson

Public Education & Information Update:
Captain Brad Penisson, Program Manager

This month, there were 2 tours conducted of the museum, with an attendance of 20, and 1 fire safety education program conducted, with an attendance of 40.

Attached to this report is a record of the responses received through the citizen surveys from March 2011.

Operations personnel please remember -- if you find that your unit was assigned a report in Firehouse that they did not respond to (cancelled before they left the station), send an

e-mail to Captain Penisson to have the report deleted.

Fire Museum of Texas Update:

During the month of March, the Fire Museum of Texas had a total of 416 visitors. Of those, 69 were from Beaumont, 64 from the Golden Triangle, 188 from the State of Texas, and 85 from across the United States. There were 10 international visitors from Canada. Four guided tours were given and one birthday party was hosted. March was a busy month with a lot of families who enjoyed the museum while on spring break.

Thanks to Transit Mix and Broussard's Mortuary, we have completed the cement walkway and the granite base in anticipation of the memorial arrival. Doguet's Grass Farm allowed us to purchase a pallet of grass for wholesale cost and it has been planted. The City of Beaumont Parks Department helped advise us on how to weed and fertilize the Plaza and they helped get our new grass off to a good start by watering until we repaired the two broken sprinkler heads.

The memorial unveiling is set for Saturday April 16, 2011 at 9:00 am. We are hoping a big crowd will show for the dedication ceremony. Eight engraved bricks were also installed on the Plaza this month. The three-year fundraising project is nearing completion and promises to draw visitors from all over.

KFDM, Channel 6, came down to film the activity out on the Plaza and ended up doing a story on Rosco, our Fire Pup. The segment received a lot of attention for our new activity center in the dorm upstairs. Publicity this month also included taping a radio show for Pet Life Radio. The Fire Museum will be featured on Life on the Road with Mac & Molly in late

April. The Fire Fighter Memorial Golf Tournament, held on March 26, at Iron Oaks Golf Club, was a huge success. Twenty-nine teams participated for cash and great door prizes. Congratulations to Retired Chief Jeff Bundick and his team for winning first place in the tournament. Chief Bundick generously donated back his \$400 winnings to the Memorial. Eric Chapman won the Taylor Made Driver in the drawing. The net earnings from the tournament are \$23,807.

Thanks to all who sponsored, donated a prize, or gave their time and talent to make the event so much fun and successful. The event was chaired by Chief Jack Maddox. Captain Ted Hillin and Captain Charlie Cox were Co-Chairs. Glenda Tristan and Debra Smith generously gave up their Saturday to work hard and keep us organized. We were able to send a check for the balance of the memorial to Ron Petitt. The remaining funds will pay for signage and landscaping.

The dates for Fire Safety Summer Camp have been set for July 11-15 and July 18-22. We are recruiting campers and volunteers. The cost of camp this year will be \$60. Registration includes a snack each day, a t-shirt and a graduation pizza party. Thanks to Professional Firefighter's Local #399 for doing community outreach at the Southeast Texas State Fair. The Museum will benefit from their personal invitation to families to extend fire safety and prevention skills in our Activity Center.

Upcoming Events include a Fire Museum Board Meeting on April 7, at noon; Firefighter Appreciation Day at Chili's on April 13; and, 31 cent Scoop Night at Baskin Robbins on April 27. For

information on any of the events, check out our Facebook page or call the Museum at 880-3927.

Certification & Training

Officer Development & Occupational Safety Training Update:

District Chief Joseph Condina, Programs Manager

For Officer Development and Safety training, the Training Division assigned and documented the following: Fire Emergency Training Network (FETN) class: Homeland 1: "Incident in Homeland Security pt 1".

The Training Division coordinated the following Officer Development training: seven Management Team members attended the Franklin Covey's, "Time Management - Achieving Your Highest Priorities" course in Houston; four Chief Officers attended Chief Brunacini's - Rescue Leadership Retreat in Huntsville; Chief Huff attended the Leadership Southeast Texas Class of 2011 in Austin. The Training Division also submitted one application for "Instructor I" to the Texas Commission on Fire Protection.

For Officer Development, the Training Division processed the following: one request to attend the Texas Homeland Security and Hurricane Conference in San Antonio (approved), four requests to attend a Fred Pryor: Project Manager class (approved).

Foundational Documents review included: R & R 103.01D, SOG 200.03, 202.02.

Emergency Medical Training Update:

Captain Terence Simon, Program Manager

For continuing basic EMS certification, the Training Division assigned and documented the following Fire Emergency Training Network (FETN) class: "Vital Signs/Assessment."

For continuing advanced EMS certification and self development, the Training Division assigned and documented the following class through CE Solutions: "Beyond the Obvious," Cultural Differences," and "Management of Pediatric Shock."

Personnel were assigned Performance Benchmarks: 405.01E for review and practice.

The Training Division submitted three re-certification applications for EMT-B to TDSHS. One re-certification certificate for EMT-B was received. All department American Heart Association Instructors completed their updates for teaching CPR.

The Training Division coordinated one person to attend the "International Trauma Life Support" class, March 19-20. Captain Simon verified CE hours for 15 firefighters whose re-certifications for EMT-B are coming up for renewal.

Firefighter Training Update:

Captain Randy Arrington, Program Manager

For Firefighter Training, the Training Division assigned and documented the following Fire Emergency Training Network (FETN) class: "Ventilation."

No scenarios were conducted this month in the ongoing NFPA 1710 turnout time study.

Personnel were assigned Performance Benchmarks: PB 402.02A-C and 402.05A-B, for review and practice.

Driver/Operator Training Update:

Captain Randy Arrington, Program Manager

There are seven employees currently enrolled in the Driver/Operator-Pumper Certification Program. All seven personnel participated in the skills training events. Five additional members are scheduled to be enrolled in April. The Training Division is continuing the process of placing this course on the City G: drive and Members Only web page for employee access.

Currently, there are 11 personnel enrolled in the Driver/Operator-Aerial program. Six more personnel are scheduled to start the Aerial program in April.

Three personnel completed the "Pumper" portion of the Driver Certification program in March. These three personnel are now eligible to drive and operate department pumpers. They will now be starting the aerial portion of the program. Congratulation to Casey Sanders, Chris Harvey and Bryan Droptini.

Personnel were assigned Performance Benchmarks: PB 404.01B, 404.02B, and 404.03C-D for review and practice.

Technical Rescue Training Update:

Captain Terence Simon, Program Manager

The Training Division assigned and documented the following Fire Emergency Training Network (FETN) class: "Search & Rescue" part 2.

Personnel were assigned

Performance Benchmarks: 407.01A-F for review and practice.

The Training Division received and processed one request for training: TX-TF1 Full Scale Exercise at College Station. (approved)

Hazardous Materials Training Update:

Captain Randy Arrington, Program Manager

The Training Division coordinated a 40-hour Haz Mat Technician Class, of which four personnel attended and

completed. This class was conducted at *Industrial Rescue Instruction Systems*, in Beaumont, on March 28-31.

Communications

The Communications Division managed a total of 6,594 calls and created 2,733 events for the month of March. The total fire incidents were 1,325 with 65% being first responder calls and 14% were automatic fire alarms. Fire/Rescue responded to 35 one-alarm incidents and 121 motor vehicle accidents during the month. The Fire Department's average response time for first apparatus

arriving on scene of a structure fire was three minutes and fifty-two seconds. The average dispatch time was thirty-one seconds.

Total after hour calls were as follows:

Traffic	22
Streets	29
Bldg. Maint.	1
Parks	2
Radio Shop	1

Brad Parsons was promoted to Captain and assigned to the Communications Division on March 28.

**Beaumont Fire Department
Authorized Staffing and Vacancies
03/31/11**

Sworn Personnel

Grade	Classification	Allocated	Actual	Proposed
I	Firefighter	100	97	97
II	Engineer	72	71	72
III	Captain	46	45	46
IV	District Chief	12	12	12
V	Deputy Chief	3	3	3
VI	Assistant Chief	1	1	1
	Fire Chief	1	1	1
Total		235	230	235

Vacancies 2

****3 Grade I Vacancies on Freeze**

Civilian Personnel

Division	Classification	Allocated	Actual	Proposed
Administration	Fire Administrator	1	1	1
	Administrative Assistant	1	1	1
	Secretary II	2	2	2
	Laborer (P/T)	3	2	3
Risk Reduction	Secretary I	1	1	1
	Fire Museum Director	1	1	1
Training	Secretary I	1	1	1
Operations	Secretary I	0	0	1
Total		10	9	11

Vacancies 1

Survey Responses: March 2011

Question

1. Was the 911 system prompt?
2. Was the 911 operator courteous and helpful?
3. Did the fire department respond promptly?
4. Were the fire department personnel courteous?
5. Were the fire department personnel helpful?
6. Did the fire department personnel take the time to explain their actions?
7. Were the firefighters professional in their appearance?
8. After the fire department left, did you feel you received the service that you expected?

Ratings 1=Excellent 6=Poor						
<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>No Response</u>
3						
3						
3						
3						
3						
3						
3						
3						

Total Surveys Received

3

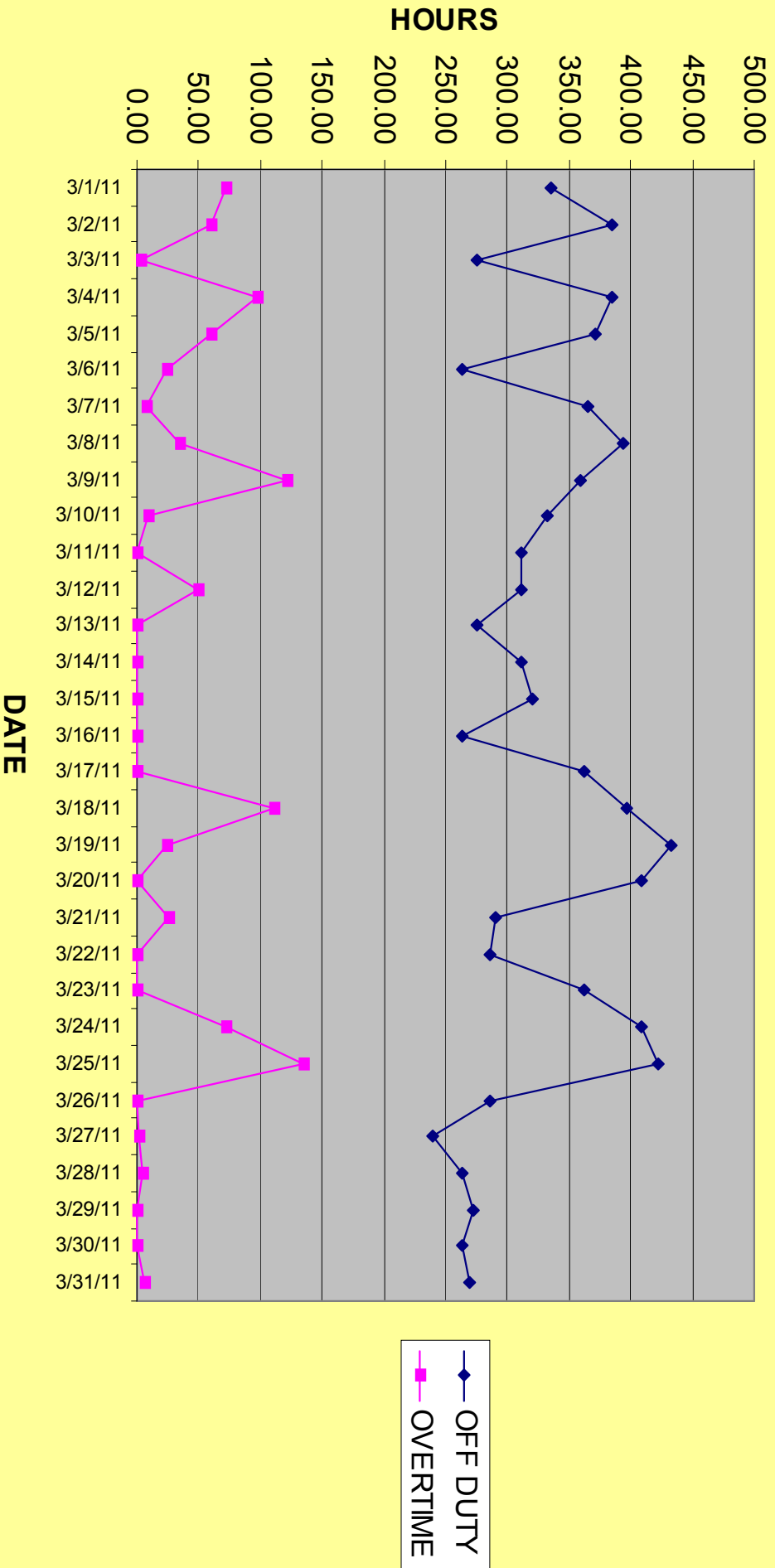
Citizen Comments:

Report#-11-3830-“C” Shift-Electrical Problem-The service I rec. was excellent. The fire department responded within 5 to 8 minutes. Thanks to them it was not a loss. Thank you for saving my home.

CODE							RR & *UP	FO		
DATE	DAY	SHIFT	PERSONNEL ASSIGNED	KELLY DAY	DAILY ASSIGNED STAFFING	AVAILABLE STAFF HOURS	REGULAR & UPGRADE	OVERTIME	FULL TIME EQUIVALENT	OFF-DUTY
							HOURS	HOURS		HOURS
1-Mar-11	Tuesday	C	66	11	55	1320.00	984.00	71.25	43.97	336.00
2-Mar-11	Wednesday	A	67	9.5	57.5	1380.00	996.00	60.00	44.00	384.00
3-Mar-11	Thursday	B	65	9	56	1344.00	1068.00	3.00	44.63	276.00
4-Mar-11	Friday	C	66	10	56	1344.00	960.00	96.75	44.03	384.00
5-Mar-11	Saturday	A	67	10	57	1368.00	996.00	60.00	44.00	372.00
6-Mar-11	Sunday	B	64	10	54	1296.00	1032.00	24.00	44.00	264.00
7-Mar-11	Monday	C	67	8	59	1416.00	1050.75	7.50	44.09	365.25
8-Mar-11	Tuesday	A	68	9	59	1416.00	1022.25	33.75	44.00	393.75
9-Mar-11	Wednesday	B	63	9	54	1296.00	936.00	121.50	44.06	360.00
10-Mar-11	Thursday	C	67	9	58	1392.00	1059.50	8.25	44.49	332.50
11-Mar-11	Friday	A	70	9	61	1464.00	1152.00	0.00	48.00	312.00
12-Mar-11	Saturday	B	65	10	55	1320.00	1008.00	48.75	44.03	312.00
13-Mar-11	Sunday	C	69	10	59	1416.00	1140.00	0.00	47.50	276.00
14-Mar-11	Monday	A	70.5	11	59.5	1428.00	1116.00	0.00	46.50	312.00
15-Mar-11	Tuesday	B	65	7	58	1392.00	1071.00	0.00	44.63	321.00
16-Mar-11	Wednesday	C	69	10	59	1416.00	1152.00	0.00	48.00	264.00
17-Mar-11	Thursday	A	71	9.5	61.5	1476.00	1113.00	0.00	46.38	363.00
18-Mar-11	Friday	B	65	9	56	1344.00	947.50	110.25	44.07	396.50
19-Mar-11	Saturday	C	69	8	61	1464.00	1032.00	24.00	44.00	432.00
20-Mar-11	Sunday	A	71	10	61	1464.00	1056.00	0.00	44.00	408.00
21-Mar-11	Monday	B	66	11	55	1320.00	1030.00	26.00	44.00	290.00
22-Mar-11	Tuesday	C	65	10	55	1320.00	1034.50	0.00	43.10	285.50
23-Mar-11	Wednesday	A	71	10	61	1464.00	1101.00	0.00	45.88	363.00
24-Mar-11	Thursday	B	67	9	58	1392.00	984.00	72.00	44.00	408.00
25-Mar-11	Friday	C	65	9	56	1344.00	921.75	134.50	44.01	422.25
26-Mar-11	Saturday	A	70.5	9.5	61	1464.00	1178.25	0.00	49.09	285.75
27-Mar-11	Sunday	B	67	10	57	1368.00	1128.00	1.00	47.04	240.00
28-Mar-11	Monday	C	65	10	55	1320.00	1056.00	4.75	44.20	264.00
29-Mar-11	Tuesday	A	70	10	60	1440.00	1168.00	0.00	48.67	272.00
30-Mar-11	Wednesday	B	67	10	57	1368.00	1104.00	0.00	46.00	264.00
31-Mar-11	Thursday	C	65	10	55	1320.00	1050.00	6.50	44.02	270.00
TOTALS						42876.00	32647.50	913.75	1398.39	10228.50
AVERAGE			67.19354839	9.564516	57.62903226	1383.09677	1053.14516	29.475806	45.10920699	329.9516

		VV & VF	SK & SF	RJ & FJ	RI & WF	JP	EF & EL	FL	RA	CU	MF	PP
DATE	SHIFT	VACATION	SICK	OFF DUTY INJURY	ON-DUTY INJURY	JURY DUTY	EMERGENCY FAMILY LEAVE	FUNERAL LEAVE	OFF CITY BUSINESS	COMP TIME OFF	MILITARY LEAVE	PERSONAL LEAVE
		HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS
1-Mar-11	C	96.00	96.00	0.00	48.00	0.00	72.00	0.00	24.00	0.00	0.00	0.00
2-Mar-11	A	168.00	192.00	0.00	0.00	0.00	24.00	0.00	0.00	0.00	0.00	0.00
3-Mar-11	B	201.00	72.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4-Mar-11	C	192.00	48.00	0.00	48.00	0.00	72.00	0.00	24.00	0.00	0.00	0.00
5-Mar-11	A	216.00	120.00	0.00	0.00	0.00	36.00	0.00	0.00	0.00	0.00	0.00
6-Mar-11	B	168.00	72.00	0.00	0.00	0.00	24.00	0.00	0.00	0.00	0.00	0.00
7-Mar-11	C	216.00	93.75	0.00	24.00	0.00	0.00	0.00	0.00	31.50	0.00	0.00
8-Mar-11	A	192.00	153.75	0.00	0.00	0.00	24.00	0.00	0.00	24.00	0.00	0.00
9-Mar-11	B	216.00	96.00	0.00	0.00	6.00	0.00	0.00	0.00	18.00	0.00	24.00
10-Mar-11	C	216.00	72.00	0.00	24.00	0.00	8.50	0.00	0.00	0.00	0.00	12.00
11-Mar-11	A	240.00	72.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-Mar-11	B	216.00	24.00	0.00	0.00	0.00	24.00	0.00	0.00	24.00	0.00	24.00
13-Mar-11	C	180.00	72.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24.00	0.00
14-Mar-11	A	192.00	72.00	0.00	0.00	0.00	48.00	0.00	0.00	0.00	0.00	0.00
15-Mar-11	B	216.00	48.00	0.00	0.00	0.00	57.00	0.00	0.00	0.00	0.00	0.00
16-Mar-11	C	168.00	48.00	0.00	24.00	0.00	0.00	24.00	0.00	0.00	0.00	0.00
17-Mar-11	A	216.00	123.00	0.00	0.00	0.00	24.00	0.00	0.00	0.00	0.00	0.00
18-Mar-11	B	216.00	108.50	24.00	0.00	0.00	48.00	0.00	0.00	0.00	0.00	0.00
19-Mar-11	C	240.00	144.00	0.00	24.00	0.00	0.00	24.00	0.00	0.00	0.00	0.00
20-Mar-11	A	216.00	144.00	0.00	0.00	0.00	24.00	0.00	0.00	0.00	0.00	24.00
21-Mar-11	B	168.00	96.00	24.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	0.00
22-Mar-11	C	192.00	48.00	0.00	24.00	0.00	0.00	0.00	21.50	0.00	0.00	0.00
23-Mar-11	A	240.00	98.25	0.00	0.00	0.00	24.75	0.00	0.00	0.00	0.00	0.00
24-Mar-11	B	240.00	96.00	24.00	0.00	0.00	48.00	0.00	0.00	0.00	0.00	0.00
25-Mar-11	C	240.00	120.00	0.00	24.00	0.00	14.25	0.00	24.00	0.00	0.00	0.00
26-Mar-11	A	144.00	93.75	0.00	0.00	0.00	24.00	24.00	0.00	0.00	0.00	0.00
27-Mar-11	B	144.00	72.00	24.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28-Mar-11	C	144.00	96.00	0.00	24.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
29-Mar-11	A	144.00	72.00	0.00	0.00	0.00	24.00	24.00	0.00	8.00	0.00	0.00
30-Mar-11	B	168.00	72.00	24.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
31-Mar-11	C	144.00	83.96	0.00	24.00	0.00	0.00	0.00	18.00	0.00	0.00	0.04
TOTALS		5949.00	2818.96	120.00	291.00	6.00	620.50	96.00	113.50	105.50	24.00	84.04
AVERAGE		191.90	90.93	3.87	9.39	0.19	20.02	3.10	3.66	3.40	0.77	2.71

OVERTIME/ HOURS OFF



ACTIVITY	HOURS	Percent
REGULAR & UPGRADE	32647.50	76.14%
VACATION	5949	13.87%
SICK	2818.96	6.57%
OFF DUTY INJURY	120	0.28%
ON-DUTY INJURY	291	0.68%
JURY DUTY	6	0.01%
EMERGENCY FAMILY LEAVE	620.5	1.45%
FUNERAL LEAVE	96	0.22%
OFF CITY BUSINESS	113.5	0.26%
COMP TIME OFF	105.5	0.25%
MILITARY LEAVE	24	0.06%
PERSONAL LEAVE	84.04	0.20%
	42876.00	100.00%

