



Monthly Status Report

December 2011

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City of Beaumont Fire-Rescue Services

Anne Huff
Fire Chief

Christian Singler
Operations Section Chief

Danny Cross
Admin & Finance Section Chief

Joe Condina
Logistics Section Chief

Jack Maddox
Planning Section Chief

Chief's Message

“Progress is impossible without change, and those who cannot change their minds cannot change anything.”

George Bernard Shaw

When applied to the fire service, conformity is an interesting concept. It can be a double-edge sword, of sorts. On one hand, we expect conformity to our rules, regulations, and policies. This type of conformity can be considered a generally positive component of the organizational culture's influence. It is a formalized pressure to conform to a set standard, so that the department maintains the public's confidence and trust, and the ability to provide effective services.

On the other hand, there are the un-written “rules” associated with an organization's culture that oftentimes lay beneath the formalized set of standards. This aspect of culture is created and perpetuated by the individuals and work groups within an organization. The conformity associated with this aspect of culture can be either a positive or negative element in the work place. In the fire service, there is probably no stronger force than peer pressure.

It's natural for people to identify with and compare themselves to their peers as they consider how they wish to be (or think they should be), or what they want to achieve. People are influenced by peers because they want to fit in, be like peers they admire, do what others are doing, or have what others have.

Sometimes, though, the stresses in our lives can actually come from our peers. The pressure to conform can be powerful and hard to resist. A person might feel pressure to do something just because others are doing it (or say they are). Peer pressure can influence a person to do something that is relatively harmless — or something that has much more serious consequences.

Nearly everyone ends up in a sticky peer pressure situation at some point. No matter how wisely you choose your friends, or how well you think you know them, sooner or later we all have to make decisions that are difficult and could be unpopular. But these situations can be opportunities to figure out what is right for

you. There's no magic to standing up to peer pressure, but it does take courage—YOURS. So if the pressure is on, here are a few things to help work through it:

- Choose safety first—especially if you aren't sure about a situation.
- Listen to your gut—if it doesn't seem right, don't do it.
- Plan for possible pressure situations—visualize or think through how you'd handle yourself in different scenarios. Decide ahead of time what your actions will be.
- Become comfortable with saying “no”—no one can be all things to all people.
- Ask for help if you need it.

Administration & Finance Section

Fire Administrator Danny Cross, Section Chief
Glenda Tristan, Payroll & Benefits
Debra Smith, Secretary

Personnel Updates:

Welcome to new Assistant Supply Officer, Sherwin Williams, who was employed December 7. Sherwin is retired from Motiva and comes to us with much experience and knowledge.

Congratulations to all who have attained or received the following professional benchmarks!

Bids Awarded:

Member	Grade	Station	Shift
Cecil Parsons	III	11	A
Ben Dunham	I	1	B

Transfers:

Member	Grade	Station	Shift
Craig Willett	III	4	C



Advisory Group Updates:

Fire Management Group:

Fire Chief Anne Huff, Facilitator

The group met on December 14. Items discussed included Communications SOGs, web-based calendar and members only section, Citizens' Fire Academy, SOGs for filing complaints, HMTL sick slips idea, REO project, HQ/Museum security, work orders through Firehouse, aerial and engine equipment lists for outstanding grants, recruitment video, Fire, Medical, and Technical Operations branch program updates, and the Fire Department yearbook.

Joint Union-Management Safety Group:

Assistant Chief Christian Singler, Facilitator

The group met on December 20. A review of injury/accident reports was conducted. The breakdown of reports follows:

Accident/Injury/Exposure Reports Reviewed

Report Type	Number
On-duty, lost time	5
On-duty, no lost time	5
Vehicle Accident	1
Exposure	0
Total	11

Members are reminded to provide complete and detailed information on all accident and injury reports so that the committee can properly assess the preventability of the occurrence and provide appropriate feedback and follow-up relative to the circumstances.

Medical Services Advisory Group:

District Chief Brian Hebert, Facilitator

The MSAG committee met on December 14 and 28. Discussion included the review and completion of QA/QI procedures, EMS Infection Control and HIPPA policies, which were forwarded to the Fire Chief for final review. Also reviewed were the he Joint Training Proposal, first aid kits for Chief's car and inspectors and investigators, med bag designs and companies that can

manufacture them, and the final list of CPR instructors from St. Elizabeth. CPR classes are now underway.

Tactical Operations Advisory Group:

Deputy Chief Keith Nolen, Facilitator

A meeting was held on December 7. Discussion included equipment items to be purchased with grant monies for a new aerial and new engine, recommendations for removing some outdated items and replacing some items with improved models or options, hydrant kits and life safety lines, and availability and recommendations of commercially produced sprinkler kits.

Technical Rescue & Recovery Advisory Group:

District Chief John Bourgeois, Facilitator

The group met on December 6. Actions of the committee included inventorying rescue tools on all engines; surveying equipment carried for vehicle extrication by other departments and the recommended standards to determine the sufficiency of our equipment; research the life span and service intervals of the vetter bags, and, if needed, recommend changes to the current UOG 204.02 and benchmarks for the use/operation of rescue tools.

These actions are to reach the ultimate goal of having a complete inventory of rescue tools for vehicle extrication, determining the working condition of these tools, meeting the recognized standards of the equipment that should be carried for vehicle extrication, and having an up-to-date SOG on this discipline that will serve as a foundation for future rescue guidelines.

Foundational Documents Updates:

Implemented this Month:

- SOG 106.06 – Company Store
- SOG 202.01A – Thermal Imaging Camera
- PB 402.05C – Thermal Imaging Camera

Distributed on the Monthly Training Memo:

- SOG 105.01 – Special Thanks & Recognition System (STARS)

Comments & Disposition Distributed:

- R&R 101.01 – Organizational Structure (*no comments received*)
- SOG 203.00 – Authorized Interventions by Certification Type (*no comments received*)
- SOG 203.01A-W – BLS Protocols (*no comments received*)
- PB 405.01A-M – BLS Benchmarks (*no comments received*)

Distributed for Member Comment:

- R&R 103.01B – Sick & Off-Duty Injury Leave (Revision)
- R&R 103.01C – On-Duty Injury Leave (Revision)
- R&R 103.01E – Vacation (Revision)
- SOG 104.05 – Haz Mat Team Organization & Assignment (Revision)
- SOG 202.02 – Reporting & Responding to a MAYDAY (Revision)
- SOG 600.01 – Creating & Processing Work Orders & Test Records

Policies in Development/Revision:

- R&R 102.04B – HIPAA Compliance (Medical Services Advisory Group/Chief Hebert)
- SOG 110.01 – Complaint Resolution Process (Chief Maddox)
- SOG 111.03 – TCFP Certification & Renewal Process (Chief Condina)
- SOG 111.05 – Higher Education Reimbursement Program (Chief Condina)
- SOG 204.01 – Hazardous Materials Response & Operations (Chief Wheat)
- SOG 302.01 – Infection Control (Chief Hebert)
- SOG 505.01 – Radio Tones for Emergency Traffic & Evacuation (Chief Stewart)
- SOG 508.01 – Emergency Mass Notification System (Chief Stewart)
- SOG 702.02 – Internal Investigation Process (Chief Maddox)



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Grants Updates:

2009 SHSP:

Low pressure nozzles funded by the 2009 SHSP grant were received and placed into service in December. This nozzle purchase consisted of 16 Elkhart SFM Phantom nozzles, 18 TSFM Phantom nozzles, and four Elkhart Chief nozzles. This completes the Fire Department equipment purchases for this grant.

2010 SHSP:

Most of the station modifications for the washer/extractor installations have been completed. Logistics personnel are working with building services and the equipment supplier to finalize the start-up and to train personnel on equipment use.

Technology Update:

Firehouse & Other Software:

At the end of the month of December, Technology Services performed a Firehouse update that changed some of the Incident Report field settings to *Not Required*. This also changed the appearance of the fields. Captain Penisson has worked with TS to get the fields changed back to their original settings.

Computer Hardware & Infrastructure:

Staff had experienced frequent problems with the stand-alone fax machine in the Administration work room. Better Business Machines added fax capabilities to the leased copier for better performance.

TS Work Orders:

Work orders completed by Technology Services included providing a new Training member with Fire Calendar management rights, Firehouse and HTE changes for two Operations staff members, and processing a TS security form for a new part-time Supply employee.

Other A&F Section Updates:

Firehouse Training:

As of the end of December, a total of 45 members had attended Firehouse work order training. There have been 11 A-Shift, 20 B-Shift, 10 C-Shift, and 4 Day Shift personnel that have met the training objective.

Logistics Section

Chief Joe Condina, Logistics Section Chief

Chief Keith Stewart, Services Branch Director

Captain Randy Arrington, C&T Coordinator

Captain Terence Simon, C&T Coordinator

Captain Chris Jagoe, C&T Coordinator

Captain Pat Grimes, Communications Coordinator

D/O Jesse Trevino, Supply Unit Leader

Freda Johnson, Secretary

Wynell Harris, Secretary/Library Assistant

Support Branch

Certification & Training Group

Firefighter Certification & Training:

Captain Chris Jagoe, Coordinator

As the calendar year drew to an end, the Certification & Training Group geared up for new classes, benchmarks and training scenarios in many of the assigned disciplines for the coming year.

The following Firefighter training classes were coordinated and documented:

- New phantom nozzle training, 129 personnel attended from Dec 13-15, Captains Arrington and Jagoe instructed

Three benchmark evaluations in hose, PPE, and ladders were conducted during the month, with a first attempt pass rate of 85%. Performance benchmarks assigned for review and hands-on practice on the monthly training memo included:



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- SOG 111.23, Performance Benchmark SOG Review

Probationary Firefighter Training Program:

A new draft SOG and performance benchmarks for probationary firefighters has been submitted for review by the Chief.

The revised training program for probationary members was partially implemented as of the end of November, with full implementation of the program to be after the first of the year with the next round of new hires.

Current review of firefighter benchmarks is ongoing.

Medical Certification & Training:

Captain Terence Simon, Coordinator

Due to TDSHS' new policy and format for renewing EMT certifications, we have also had to change our method of renewing our personnel certifications. Previously, after verifying that the amount of CE hours are correct and performing a background check for an individual, a Training Coordinator could go online and complete the application for the individual's renewal. Now, we have to have the individual present at the time of renewal because the person has to log on to the site with a secure user name and password. This process requires the cooperation of each member when it is his or her time for renewal. We will continue to verify the CE hours and, if additional hours are needed, classes will be assigned to meet that need.

TDSHS has stated that the third party renewal option will soon be back online. However, until then, this is the process we have to use. With this process we were able to complete the December renewals, which included five ECA's, two EMT Basics, and one EMT Intermediate.

CE Solutions classes assigned and documented for advanced personnel holding advanced certifications included:

- Pediatric Poisoning
- Syncope
- Stroke Care for EMS

The following EMT training classes were coordinated and documented:

- CPR Renewal class (Thanks to instructors N. Zumo and C. Durio)

Hazardous Materials Certification & Training:

Captain Chris Jagoe, Coordinator

Captain Craig Willett requested assignment for Hazardous Material Response Team.

Fire Emergency Training Network (FETN) classes assigned and documented included:

- PB 406.2D, Hazard and Response Information using MSDS

Requests for Training included:

- Clandestine drug lab submitted by Captains Bautsch, Butcher and Dist. Chief Wheat; class to be held Jan 5, 2012 at the Beaumont EOC
- WMD Radiological and Nuclear Response submitted by Captains Bautsch, Butcher, Phillips, Stacey and Dist. Chief Wheat; class to be held Jan 25-27 at the Beaumont EOC

Officer Certification & Training:

Captain Randy Arrington, Coordinator

For December Officer Development training, personnel were assigned to review:

- SOG 105.01, Special Thanks & Recognition System
- R&R 102.01, Code of Conduct & General Rules
- UOG 111.23, Performance Benchmark System

Fire Emergency Training Network (FETN) classes assigned and documented included:

- Homeland Security: Self Protection Measures for WMD Incidents, Part 2

Driver/Operator C&T:

Currently, five personnel are enrolled in the pumper certification program and six are enrolled in the aerial certification program. Congratulations

to Logan Conner for completing the pumper apparatus certification program and to Brandon Williams and Matthew Roy for completing the aerial apparatus certification program.

Officer/Instructor/Inspector C&T:

One employee has requested to attend the “Fire & Life Safety Plans Review” class in Baltimore, Maryland.

NIMS Training Compliance:

Attachment of personnel NIMS certificates 100, 200, 300, 400, 700 and 800 in Firehouse staff records is ongoing.

Occupational Safety & Health Certification & Training:

Captain Terence Simon, Coordinator

The Fire Department, by nature of the job duties, can be very strenuous both physically and mentally. For this very reason, it is important that we, as individuals, take care of ourselves by eating healthy, exercising, and taking the proper rest when needed.

We also have to become proficient in our duties so we can perform them as safely as possible. Safety is everyone’s responsibility and we need to look out for one another. If you notice an unsafe act taking place, you not only have the power, but the obligation to stop it from happening. We must protect each other in order for us to be able to protect the people we serve.

The following safety training class was attended and documented:

- Incident Safety Officer Class, attended by T. Simon

Supply & Ground Support Unit

The Supply Unit performed multiple tasks as support for all sections within the Department. The following lists activities performed:

- Made accountability tags for 6 firefighters.
- Delivered t-shirts to on duty firefighters.

- Met with Grainger rep (Royce Hughes) in Freda’s office.
- Dropped off floor tape at Station 1 to be used for Truck 1’s stall.
- Picked up lamps from Station 1 – these were the wrong size.
- Picked up decorations at the Art Museum.
- Received notification that the new license information signed by our medical director was sent to our med supply vendor. Pedi Xopenex was placed on order.
- Received & inventoried shipment from EMP & Henry Schein.
- Toured Grainger & St. Elizabeth Hospital with Chief Condina and Freda to look at their inventory management program in place.
- Issued Globe test gear that was returned by retired firefighter Newcomer to Captain Steve Bautsch. (PPE pants with suspenders & coat)
- Sherwin Williams showed up for his first day as the new assistant supply officer. He was issued keys and given a tour of the facility.
- Bautsch’s original gear was dropped off at Station 1 to be washed. They need to be sent off for Velcro repair.
- Issued replacement hood, gloves, & face shield to Wilkins.
- Issued loaner bunker pants J. Arnold.
- Trained Sherwin on making accountability tags. Also showed him how to perform security check at the end of the day.
- Made accountability tags for two firefighters.
- Conducted new employee orientation with Sherwin and turned in documentation to Glenda.
- Packaged Area Rae picked up from Station 5 and dropped it off at FedEx to be shipped for repair.
- Boxed three sets of bunker gear to be shipped to Houston for repair.

- Lawson turned in PPE & uniforms to supply - retiring.
- Took the dually to the shop for new inspection sticker.
- Area Rae was returned from Farr West repaired. It was then delivered to Station 5.
- Received shipment from Lone Star Uniforms
- Parks & Recreation borrowed four large coolers to use during the city wide luncheon hosted at the Pruitt Center.
- Sorted & bagged retired PPE for EMS use.
- Picked up suction unit from Station 2 for battery replacement. Batteries are on order.
- Retired gear for EMS was relocated to the upstairs storage area.
- Supply shop was cleaned & straightened.
- Picked up three CR2032 batteries for use in the glucometers. One was sent to Station 6.
- Four large coolers were returned by Parks & Recreation.
- Relocated cases of smoke detectors from supply room to Station 1.
- Delivered spray paint to stations.
- Received box of brass belt buckles and delivered to Freda.
- Received supplies from Janpak:
- W. Johnson purchased (C.C.) vacuum cleaner for S-9 and delivered.
- Made accountability tags for four personnel.
- Picked-up 3 sets of loaner Bunker Gear at Station 10, used for extractor test run.
- Request by Station 4 Captain, to upgrade work order generated for garage door malfunction to "E" priority.
- Truck 's AED Printer not printing – issue Resolved

These activities were in addition to regular everyday routine duties such as cleaning at HQ and delivering station supplies and fuel.

Facilities & Equipment Maintenance Update:

The Supply Unit processed numerous work order requests for fire stations and various equipment. As personnel continue to be trained in the Firehouse Work Order procedure by Danny Cross, more detailed reports for all work orders will be able to be generated.

Purchasing Unit

Check Requests (3):

- Code 3 – Shift calendars
- TCFP
 - Intermediate certification fee for G. Warrick
 - Certification renewal for Training facility

Travel Authorizations (1):

- Carol Gary – Fire & Life Safety Educators Conference in Estes Park, CO

Expense Reports (2):

- Terence Simon – Incident Safety Officer in College Station
- Brandon Lee – TX EMS Conference in Austin

Deposits (9):

- TX Forest Service – reimbursement for Pride & Ownership Seminar
- Several deposits for the Museum
 - Jacket reimbursement (2)
 - Birthday parties (4)
 - Donation Box
 - Reimbursement for REO gaskets

Procurement Cards:

- Reconciled seven procurement card statements



Services Branch

Communications Group:

The Communication Group managed a total of 6,431 calls and created 2,723 events for the month of December. The total fire incidents were 1,312 with 65% being first responder calls and 15% private fire alarms. Fire/Rescue responded to 51 one-alarm incidents and 288 motor vehicle collisions. The average dispatch time was sixteen seconds.

After-Hours Call-Outs:

Department	Call-Outs
Traffic	10
Streets & Drainage	14
Water Department	3
Building Maintenance	2
Highway Department	1
Total Call-Outs	30

CAD/MCT Update:

Engine 3 could not log on – referred to Tech. Services. The Communications Division continues to have a volume problem with work station 2.

Radio System Update:

Car 54's mobile radio is causing a reverb noise. It was exchanged with a backup radio and the original one was sent to Motorola. Fire Stations 11, 3, 9 and 14 were having problems with the VHF monitors. The Radio Shop rectified the problem.

Opticom System Update:

Delaware at Eastex (east bound) and Lucas at Phelan (east bound) were not working. The problem has been corrected.

Other Logistics Section Updates:

During the Month of December, the Logistics Section welcomed two new personnel. Captain Chris Jagoe joined the Certification &

Training Group, and hit the road running, with many new ideas. We are very glad to have his expertise and enthusiasm.

The Supply Unit is very fortunate to have added Sherwin Williams as one of the Assistant Supply Officers. He brings a world of knowledge and ideas to help make our Supply Unit more effective and efficient.

Be sure and welcome both of these personnel when you see them. We think you will agree, we could have done no better.

Finally remember, we, in the Logistics Section, are here to offer support and service to all of you out there on the front line. We continue to strive to improve and look forward to serving you. Happy New Year - Logistics Chief Joe Condina II

Operations Section

*Chief Christian Singler, Operations Section Chief
 Chief Calvin Carrier, Technical Ops Branch Director
 Chief Jeff McNeel, Fire Ops Branch Director
 Chief Keith Nolen, Medical Ops Branch Director*

Community Relations & Education:

During the month of December, Operations Division personnel conducted 10 fire safety and public education programs and Fire Station tours. Walk-throughs were conducted at Lamar University dorms and the Cray Valley plant, located at 1455 IH-10.



NFIRS Response Statistics:

Operations Section personnel responded to 1,309 calls for service in December. These calls corresponded to the following National Fire Incident Reporting System (NFIRS) categories:

Type of Response	# of Calls	% of Total	Estimated Losses
Fires*	48	3.66	102,200
Overpressure, Rupture, Explosion, Overheat (No Fire)	0	0	0
Rescue & Emergency Medical Services	732	55.92	0
Hazardous Conditions (No Fire)	69	5.27	0
Service	138	10.54	0
Good Intent	99	7.56	0
False Alarms & False Calls	219	16.73	0
Severe Weather & Natural Disaster	0	0	0
Special Incident Type	4	.30	0

*Includes 15 Structure Fires

Fire Operations Branch

NFPA 1710 Fire Response Statistics:

First Apparatus on Scene:

The targeted response time for the first fire apparatus to arrive on the scene of a structure fire is five (5) minutes or less, 90% of the time. For the 15 structure fires occurring in December, firefighting forces achieved the benchmark 80% of the time, missing the target for the first apparatus on scene by 10% for the month.

Full First Alarm Apparatus Assignment:

The targeted response time for the FULL first-alarm apparatus assignment to arrive on the scene of a structure fire is nine (9) minutes or less, 90% of the time. For the 12 structure fires

occurring in December requiring a FULL response, firefighting forces achieved the benchmark 75% of the time, missing the target by 15% for the month.

Maintenance & Testing Programs:

SCBA M&T Program:

District Chief Jared Smith

Self-Contained Breathing Apparatus Team:

Currently, 19 air packs are at WSI for repairs. Annual flow testing will begin in the first quarter of next year. We still have a shortage of team members on A and C-Shifts. We have received one membership request and will be having a Technician certification class in the near future.

Fire Hose M&T Program:

District Chief Jared Smith

Annual hose testing on 2.5” hose was completed this month by A-Shift. Fifteen sections of new 1.75” hose were acceptance tested. Fourteen passed and were logged into the Firehouse database.

Fire Hydrant M&T Program:

District Chief Gary Fondren

After a delay in scheduling, hydrant maintenance was initiated in early December. As of the first week in January, B-Shift reports that Stations 3, 10, 1, and 7 have completed their hydrant maintenance and the remaining stations have reported approximately 50% of their assigned territory completed. Status reports of A and C-Shifts have not been received as of this report. Complaints regarding sub-standard paint have been received and warrant further study. The completion is anticipated by the end of January.





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Medical Operations Branch

NFPA 1710 Medical Response Statistics:

First Responder on Scene:

The targeted response time for the initial medical First Responder to arrive on the scene of a medical emergency is five (5) minutes or less, 90% of the time. For the 598 medical emergencies occurring in December, BFR First Responders achieved the benchmark 66.66% of the time, missing the target for the first apparatus on scene by 23.34% for the month.

Programs:

BLS/ALS Medical First Responder Program:

District Chief Brian Hebert

Draft Infection Control and HIPAA policies were turned in to Chief Huff in December. CPR classes have begun and will continue through January. QA/QI policy has been updated and new basic first aid kits with pocket masks have been approved for the chief's cars, inspectors and investigators.

We are still waiting on the State for approval for the Joint Training Proposal with BEMS. We hopefully will begin in January or perhaps February 2012 with 12 of our advanced, medically certified personnel. We will be meeting on January 11 and 25 to begin the new QA/QI program and check the progress on the CPR classes.

Technical Operations Branch

Programs:

Hazardous Materials Response Program:

District Chief Scott Wheat

There were no scheduled HMRT Committee meetings for the month of December. A make-up training class was held on the B-Shift to allow for yearly training quotas to be met. Chief Wheat taught an 8-hour Hazmat Awareness class to

several civilian employees at the EOC in preparation for an upcoming Operations level class in February 2012. Three classes are upcoming for the month of January in which HMRT members will be participating. Finally, Chief Wheat made contact with Captain Havens, from Port Arthur Fire Department, to begin assessing common target hazards within our overlapping districts for our State Response Plan.

Hazardous Materials Response Team:

HMRT Members by Shift		
Shift	Active	Candidates
A	12	0
B	10	0
C	10	0

Water Response Program:

District Chief James Sikes

Water Response & Recovery Team:

For the month of December, the Water Response Team had one response to China, Texas, at the request of the Sheriff's Department, to remove a person trapped underwater. Also, this month, replacement equipment was ordered and received. Truck 74 maintenance and planning for 2012 was continued.

WRRT Members by Shift		
Shift	Active	Candidates
A	8	3
B	3	1
C	7	4

Technical Rescue Response Program:

District Chief John Bourgeois

For December, the Technical Rescue Response Advisory Group conducted an inventory of the rescue tools carried on our engines. The Committee will gather this information and determine what equipment is needed or not and begin to standardize carried rescue equipment.



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After standardization, the Committee will then begin working on establishing benchmarks for the use of all rescue tools.

Planning Section

Chief Jack Maddox, Section Chief
 Captain Brad Penisson, Code Enforcement Group
 Captain Earl White, Investigations Group
 Carol Gary, Executive Director-Fire Museum of TX
 Sandra Trujillo, Secretary

Code Enforcement Update:

Inspections Completed:

Type	Number
General Inspection	128
Certificate of Occupancy	95
Total Inspections	223
Code Violations Found	363
Inspection Fees Generated	\$250

Systems Tested:

Type	Number
Fire Alarm Systems	13
Sprinkler Systems	8
Fixed Fire Extinguishing Systems	11
Total Systems Tests	32

Permits Issued:

Type	Number
Tent Permits	2
Tank Permits	1
Bon Fire	1
Total Permits Issues	4

Consultations Performed:

Type	Number
Phone Consults	185
Office Consults	46
Field Consults	131
Total Consults	362

Plans Reviewed:

Type	Number
Fire Alarm Systems	7
Sprinkler Systems	3
Fixed Fire Extinguishing Systems	5
Total Plans Reviewed	15

Construction Plans Review Detail:

Business Name & Location	Code Requirements
Name Beaumont Apartments Address 810 S. Major	(1)(2)(3)(6)(8)
Name O Reilly Auto, addt Address 4595 College	(1)(2)(3)(4)(5)(6)(8)
Name The Anchor Church Address Hwy 105	(1)(2)(3)(4)(5)(6)(8)
Name Leslie Pool Address 5904 Eastex	(1)(2)(3)(4)(5)(6)(8)
Name Le Plaza Shopping Mall Address 2990 E. Lucas	(1)(3)(4)(5)(6)(8)

Code Requirements Key:

(1) fire extinguisher, (2) sprinkler system, (3) fire alarm, (4) exit lights, (5) emergency lights, (6) knock box, (7) fixed hood, (8) additional fire hydrants

Investigations:

Significant Investigations:

Location	Disposition
12-01 – 6370 Gladys Vehicle Fire	Accidental
12/02 – 160 E. Elgie Structure Fire	Accidental
12/02 – 4545 Steelton Vehicle Fire	Accidental
12/08 – 4300 Highland Ave Fire in school bathroom	Arson
12/09 – 5640 Pine Burr Storage Tank Fire	Accidental
12/11 – 2993 Sabine Pass Structure Fire	Accidental
12/12 – 2385 Rampart Structure Fire	Accidental
12/15 – 1820 Sams Way Structure Fire	Accidental

12/17 – 905 Campus Electrical Short	Accidental
12/18 – 4415 Concord Illegally parked Tank Truck	Citation Issued
12/19 – 7725 Julie Explosive Device Found	Assist Police and ATF
12/20 – 1135 Alabama Structure Fire	Arson
12/20 – 4160 Dowlen Rd Car in building	Enforce Codes
12/20 – 6155 Eastex Frwy Illegally parked Tank Truck	Citation Issued
12/20 – 4580 El Paso Structure Fire	Accidental
12/22 – 1403 Roberts Structure Fire	Accidental

Complaints Investigated:

Type	Number
Fire Code Violations	7
Citizen/Internal Affairs Complaints	7

Fire investigators were involved in 32 fire and safety investigations in the month of December. Two fires were determined to be arson.

Community Education & Information:

There was one fire drill conducted with 65 persons participating.

Public Information Officers researched and responded to 25 requests for public information during the month. Six news releases and Facebook posts were issued related to department incidents and activities.

Attached to this report are the responses received through citizen surveys.

Fire Museum of Texas:

Museum Attendance:

Location	Visitors
Beaumont	625
Golden Triangle	41
State of Texas	131
United States	64
International	3
Total Visitors	864

Scheduled Programs & Events:

Location	Visitors
Guided Tours	7
Birthday Parties	2
Christmas Open House	50
Museums' Holiday Children's Party & Tree Lighting	300

Education & Programming:

On December 13, the Scouts enjoyed an evening tour of the museum. In 2012, the director is planning a "day at the museum" with area Scouts. She will be meeting with local Scout offices to work out the details for a Saturday event.

2012 Summer Camp dates have been scheduled for the weeks of June 18-22 and June 25-29.

The director has been invited to speak at the Fire & Life Safety Educators Conference, in April 2012, in Estes Park, Colorado. She is awaiting travel approval from the Board of Directors.

Collections & Exhibits:

Mark Phillips joined us this month and made contributions to the collection by identifying photos and preparing them for scanning.

Marketing:

Flyers were distributed to local schools to advertise the Museum's Holiday Tree Party & Tree Lighting. The Open House was advertised on Facebook. Over 300 attended the children's party and approximately 50 attended our Open House. Thanks to Brandon Gouthier, who professionally photographed all in attendance.

The director attended the annual Beaumont Main Street meeting and participated in a skit entitled, "The Top Ten Developments in Downtown."

Fundraising & Grants:

A grant report was sent to Jefferson County Tourism, closing out all 2011 open grants, with the exception of the REO grant currently in use.

Save the date of March 24, 2012 for the Annual Golf Tournament at Iron Oaks Golf Club.

Volunteers:

AnnaBelle is still recovering from surgery and did not work in December. Mr. Noble was not here in December due to personal commitments. Volunteers are needed in the museum.

Other FMOT News:

The director volunteered four hours of time blowing up balloons and constructing a balloon arch for HEB's Feast of Sharing on December 9. She also attended the City's luncheon held on December 15.

The Annual Board of Directors meeting will be January 12, 2012 at noon. Board meeting dates will be April 12, August 9, and October 4.

The Fire Prevention & Safety Festival will be held October 6, 2012.

Other Planning Section Updates:

Operations personnel please remember—if you find that your unit was assigned a report in Firehouse that it did not respond to (cancelled before leaving the station), send an e-mail to Captain Penisson to have the report deleted.





Monthly Status Report

HR Positions Status Report

Beaumont Fire-Rescue Services Authorized Staffing and Vacancies 12/31/2011

Sworn Personnel

Grade	Classification	Allocated	Actual	Proposed
I	Firefighter/EMT	100	95	100
II	Driver/Operator	72	72	72
III	Captain	46	46	46
IV	District Chief	12	12	12
V	Deputy Chief	3	3	3
VI	Assistant Chief	1	1	1
	Fire Chief	1	1	1
Total		235	230	235
Vacancies	0			

Civilian Personnel

Section	Classification	Allocated	Actual	Proposed
Admin & Finance	Fire Administrator	1	1	1
	Administrative Assistant	1	1	1
	Secretary II	1	1	1
Logistics	Secretary II	1	1	1
	Secretary I	1	1	1
	Laborer (P/T)	3	2	3
Planning	Secretary I	1	1	1
	Director-FMOT	1	1	1
Total		10	9	10
Vacancies	1			



Monthly Status Report

Customer Survey Summary December 2011

Survey Questions

1. Was the 911 system prompt?
2. Was the 911 operator courteous and helpful?
3. Did the fire department respond promptly?
4. Were the fire department personnel courteous?
5. Were the fire department personnel helpful?
6. Did the fire department personnel take the time to explain their actions?
7. Were the firefighters professional in their appearance?
8. After the fire department left, did you feel you received the service that you expected?

Survey Responses

Ratings: 1=Excellent 6=Poor							
Question	1	2	3	4	5	6	No Response
1	2						
2	2						
3	2						
4	2						
5	2						
6	2						
7	2						
8	2						
Total Surveys Received		2					

Citizen Comments:

Report#-11-1114741 – “C” Shift – Smoke Scare – Thank you all so much from the bottom of my heart. You guys have no clue how I appreciated this and what you do.

Report#-11-1115165 – “C” Shift – Structure Fire – Everything was great and keep up the good job that ya’ll do.



Monthly Status Report

Operations Section Daily Staffing Statistics

DATE	DAY	SHIFT	PERSONNEL ASSIGNED	KELLY DAY	DAILY ASSIGNED STAFFING	AVAILABLE STAFF HOURS	REGULAR & UPGRADE	OVERTIME	COMP EARNED	FULL TIME EQUIVALENT	OFF-DUTY
1-Dec-11	Thursday	B	67.00	10.00	57.00	1368.00	939.00	116.75	0.00	43.99	429.00
2-Dec-11	Friday	C	69.00	9.00	60.00	1440.00	1143.00	0.00	0.00	47.63	297.00
3-Dec-11	Saturday	A	68.00	10.00	58.00	1392.00	1083.00	0.00	0.00	45.13	309.00
4-Dec-11	Sunday	B	67.00	10.00	57.00	1368.00	1044.00	12.00	0.00	44.00	324.00
5-Dec-11	Monday	C	69.00	11.00	58.00	1392.00	1079.00	0.00	0.00	44.96	313.00
6-Dec-11	Tuesday	A	68.00	9.00	59.00	1416.00	1152.00	0.00	0.00	48.00	264.00
7-Dec-11	Wednesday	B	68.00	10.00	58.00	1392.00	1080.00	0.00	0.00	45.00	312.00
8-Dec-11	Thursday	C	69.00	10.00	59.00	1416.00	936.00	120.00	0.00	44.00	480.00
9-Dec-11	Friday	A	68.00	10.00	58.00	1392.00	1147.00	0.00	0.00	47.79	245.00
10-Dec-11	Saturday	B	68.00	10.00	58.00	1392.00	1080.00	0.00	0.00	45.00	312.00
11-Dec-11	Sunday	C	69.00	10.00	59.00	1416.00	1104.00	0.00	0.00	46.00	312.00
12-Dec-11	Monday	A	68.00	10.00	58.00	1392.00	1128.00	0.00	0.00	47.00	264.00
13-Dec-11	Tuesday	B	67.00	7.00	60.00	1440.00	1146.00	9.75	0.00	48.16	294.00
14-Dec-11	Wednesday	C	68.00	9.00	59.00	1416.00	1179.00	0.00	0.00	49.13	237.00
15-Dec-11	Thursday	A	68.00	10.00	58.00	1392.00	1020.00	36.50	0.00	44.02	372.00
16-Dec-11	Friday	B	67.00	10.00	57.00	1368.00	1025.00	31.00	0.00	44.00	343.00
17-Dec-11	Saturday	C	68.00	10.00	58.00	1392.00	1080.25	0.00	0.00	45.01	311.75
18-Dec-11	Sunday	A	67.00	10.00	57.00	1368.00	1017.00	54.50	0.00	44.65	351.00
19-Dec-11	Monday	B	67.00	10.00	57.00	1368.00	989.00	67.00	0.00	44.00	379.00
20-Dec-11	Tuesday	C	68.00	10.00	58.00	1392.00	1053.00	3.25	0.00	44.01	339.00
21-Dec-11	Wednesday	A	67.00	9.00	58.00	1392.00	1002.00	53.50	0.00	43.98	390.00
22-Dec-11	Thursday	B	67.00	10.00	57.00	1368.00	1008.00	48.00	0.00	44.00	360.00
23-Dec-11	Friday	C	69.00	9.00	60.00	1440.00	1200.00	0.00	0.00	50.00	240.00
24-Dec-11	Saturday	A	67.00	10.00	57.00	1368.00	960.00	96.00	0.00	44.00	408.00
25-Dec-11	Sunday	B	67.00	10.00	57.00	1368.00	984.00	72.00	0.00	44.00	384.00
26-Dec-11	Monday	C	70.00	11.00	59.00	1416.00	1104.00	0.00	0.00	46.00	312.00
27-Dec-11	Tuesday	A	67.00	10.00	57.00	1368.00	936.00	120.00	0.00	44.00	432.00
28-Dec-11	Wednesday	B	68.00	9.00	59.00	1416.00	951.00	105.00	0.00	44.00	465.00
29-Dec-11	Thursday	C	70.00	10.00	60.00	1440.00	1063.00	0.50	0.00	44.31	377.00
30-Dec-11	Friday	A	67.00	8.00	59.00	1416.00	1035.00	20.50	0.00	43.98	381.00
31-Dec-11	Saturday	B	68.00	10.00	58.00	1392.00	1008.00	47.75	0.00	43.99	384.00
Totals							32675.25	1014.00	0.00	1403.72	10620.75
Average							1396.65	32.71	0.00	45.28	342.60
Average Last Period							1380.40	29.30	0.00	45.24	324.01



Monthly Status Report

Daily Staffing Statistics (continued)

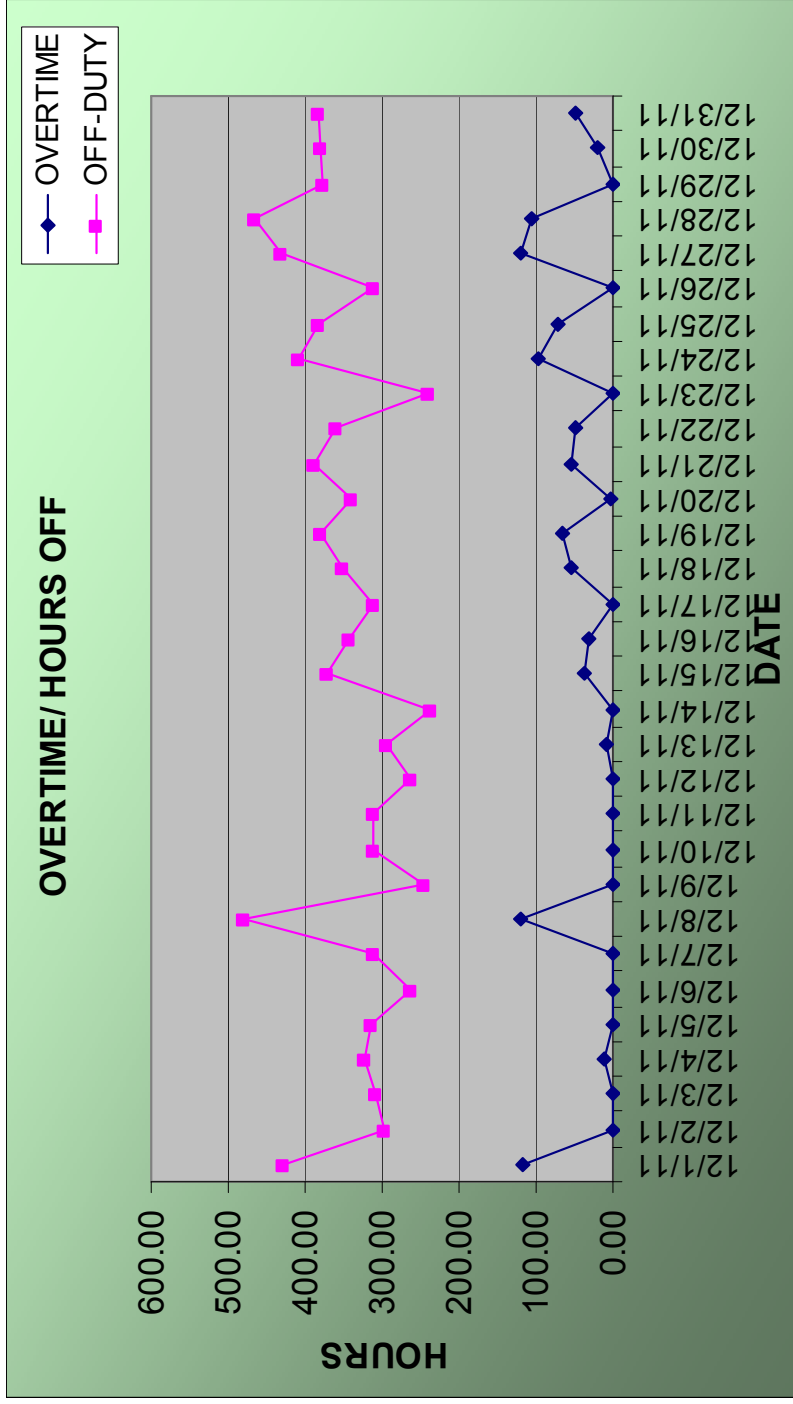
DATE	VACATION	SICK	OFF DUTY INJURY	ON-DUTY INJURY	JURY DUTY	EMERGENCY FAMILY LEAVE	FUNERAL LEAVE	OFF CITY BUSINESS	COMP TIME OFF	MILITARY LEAVE	PERSONAL LEAVE
1-Dec-11	189.00	144.00	0.00	72.00	0.00	12.00	0.00	0.00	0.00	0.00	12.00
2-Dec-11	204.00	0.00	0.00	48.00	0.00	9.00	0.00	0.00	0.00	0.00	36.00
3-Dec-11	120.00	120.00	0.00	48.00	0.00	0.00	0.00	0.00	0.00	0.00	21.00
4-Dec-11	156.00	120.00	0.00	48.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5-Dec-11	168.00	72.00	0.00	48.00	0.00	15.00	0.00	0.00	0.00	0.00	10.00
6-Dec-11	96.00	120.00	0.00	48.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7-Dec-11	192.00	72.00	0.00	48.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8-Dec-11	204.00	132.00	0.00	72.00	0.00	24.00	48.00	0.00	0.00	0.00	0.00
9-Dec-11	84.00	120.00	0.00	24.00	0.00	0.00	0.00	0.00	0.00	0.00	17.00
10-Dec-11	216.00	72.00	0.00	24.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-Dec-11	144.00	48.00	0.00	72.00	0.00	0.00	24.00	24.00	0.00	0.00	0.00
12-Dec-11	120.00	120.00	0.00	24.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13-Dec-11	174.00	48.00	0.00	24.00	0.00	24.00	0.00	0.00	0.00	0.00	24.00
14-Dec-11	96.00	57.00	0.00	48.00	0.00	0.00	24.00	0.00	1.00	0.00	11.00
15-Dec-11	204.00	120.00	0.00	48.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
16-Dec-11	243.00	48.00	0.00	24.00	0.00	15.00	0.00	0.00	0.00	0.00	13.00
17-Dec-11	174.00	96.00	0.00	24.00	0.00	13.75	0.00	0.00	4.00	0.00	0.00
18-Dec-11	153.00	168.00	0.00	24.00	0.00	0.00	0.00	0.00	6.00	0.00	0.00
19-Dec-11	240.00	96.00	0.00	24.00	0.00	19.00	0.00	0.00	0.00	0.00	0.00
20-Dec-11	234.00	57.00	0.00	24.00	0.00	24.00	0.00	0.00	0.00	0.00	0.00
21-Dec-11	201.00	143.00	0.00	24.00	0.00	22.00	0.00	0.00	0.00	0.00	0.00
22-Dec-11	201.00	87.00	0.00	24.00	0.00	24.00	0.00	0.00	24.00	0.00	0.00
23-Dec-11	216.00	0.00	24.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
24-Dec-11	216.00	144.00	24.00	24.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25-Dec-11	264.00	72.00	0.00	24.00	0.00	24.00	0.00	0.00	0.00	0.00	0.00
26-Dec-11	264.00	48.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27-Dec-11	216.00	96.00	24.00	24.00	0.00	48.00	0.00	0.00	1.00	23.00	0.00
28-Dec-11	240.00	144.00	0.00	24.00	0.00	33.00	0.00	0.00	0.00	0.00	24.00
29-Dec-11	243.00	86.00	0.00	24.00	0.00	24.00	0.00	0.00	0.00	0.00	0.00
30-Dec-11	240.00	93.00	24.00	24.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
31-Dec-11	198.00	72.00	24.00	0.00	0.00	24.00	0.00	0.00	0.00	0.00	66.00
Totals	5910.00	2815.00	120.00	1008.00	0.00	354.75	96.00	24.00	36.00	23.00	234.00
Average	190.70	89.03	4.00	31.20	0.00	11.43	3.20	0.80	1.20	0.77	7.40
Avg Last Period	176.40	93.74	3.20	32.69	0.15	9.19	3.50	3.20	0.30	0.00	1.63



Monthly Status Report

Daily Staffing Statistics (continued)

DATE	OVERTIME	OFF-DUTY
1-Dec-11	116.75	429.00
2-Dec-11	0.00	297.00
3-Dec-11	0.00	309.00
4-Dec-11	12.00	324.00
5-Dec-11	0.00	313.00
6-Dec-11	0.00	264.00
7-Dec-11	0.00	312.00
8-Dec-11	120.00	480.00
9-Dec-11	0.00	245.00
10-Dec-11	0.00	312.00
11-Dec-11	0.00	312.00
12-Dec-11	0.00	264.00
13-Dec-11	9.75	294.00
14-Dec-11	0.00	237.00
15-Dec-11	36.50	372.00
16-Dec-11	31.00	343.00
17-Dec-11	0.00	311.75
18-Dec-11	54.50	351.00
19-Dec-11	67.00	379.00
20-Dec-11	3.25	339.00
21-Dec-11	53.50	390.00
22-Dec-11	48.00	360.00
23-Dec-11	0.00	240.00
24-Dec-11	96.00	408.00
25-Dec-11	72.00	384.00
26-Dec-11	0.00	312.00
27-Dec-11	120.00	432.00
28-Dec-11	105.00	465.00
29-Dec-11	0.50	377.00
30-Dec-11	20.50	381.00
31-Dec-11	47.75	384.00





Monthly Status Report

ACTIVITY	HOURS	PERCENT
REGULAR & UPGRADE	32675.25	75.47%
VACATION	5910.00	13.65%
SICK	2815.00	6.50%
OFF DUTY INJURY	120.00	0.28%
ON-DUTY INJURY	1008.00	2.33%
JURY DUTY	0.00	0.00%
EMERGENCY FAMILY LEAVE	354.75	0.82%
FUNERAL LEAVE	96.00	0.22%
OFF CITY BUSINESS	24.00	0.06%
COMP TIME OFF	36.00	0.08%
MILITARY LEAVE	23.00	0.05%
PERSONAL LEAVE	234.00	0.54%
TOTAL	43296.00	100.00%

