



Monthly Status Report

November 2011

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City of Beaumont Fire-Rescue Services

Anne Huff
Fire Chief

Christian Singler
Operations Section Chief

Danny Cross
Admin & Finance Section Chief

Joe Condina
Logistics Section Chief

Jack Maddox
Planning Section Chief

Chief's Message

How beautiful would this world be if we counted all that we have and not what we've lost or never had?

In this month of Thanksgiving, it's only appropriate to show appreciation for what we have and express gratitude for the blessings and opportunities that have been bestowed upon us. Compared to many people truly struggling to get by today, we have SO much to be thankful for. But even not considering this, there is another important reason to be grateful—research clearly demonstrates that people who cultivate an “attitude of gratitude” are actually happier.

Sonja Lyubomirsky researched how and why expressing gratitude works to make us happier and found that:

- Grateful thinking promotes the savoring of positive life experiences. By relishing and taking pleasure in some of the gifts of our lives, we can extract the maximum possible satisfaction and enjoyment from our current circumstances.
- Expressing gratitude bolsters self-worth and self-esteem. Unfortunately, for many people, it comes more naturally to focus on failures and disappointments or on other people's slights and hurts. Gratefulness can help us unlearn this habit.
- Very important for the fire service—Gratitude helps people cope with stress and trauma. That is, the ability to appreciate your life circumstances may be an adaptive coping method by which we positively reinterpret stressful or negative life experiences. Traumatic memories are less likely to surface—and are less intense when they do—in those who are regularly grateful.
- The expression of gratitude encourages moral behavior. Grateful people are more likely to help others and less likely to be materialistic.
- Gratitude can help build social bonds, strengthen existing relationships and nurture new ones. Several studies have shown that people who feel gratitude toward particular individuals (even when they never directly express it) experience closer and “higher-quality” relationships with them.
- If you are genuinely thankful and appreciative for what you have, you are less likely to pay close attention to or envy what the Joneses have.

- The practice of gratitude is incompatible with negative emotions and may actually diminish or deter such feelings as anger, bitterness, and greed.

I am grateful for each and every one of our fire department personnel who works hard each day to provide excellent services and improve our department. This is our mission and our vocation. I am grateful for our brothers and sisters in other City departments who work hard every day to support our operations. Without their support we couldn't succeed. I'm grateful for the support of our citizens. They are the reason our organization exists. And, oddly enough, I am thankful for the challenges and difficult times. These show us our strengths, build our character and provide us opportunities to learn and grow. Everyone have a wonderful holiday season!



Administration & Finance Section

Fire Administrator Danny Cross, Section Chief
Glenda Tristan, Payroll & Benefits
Debra Smith, Secretary

Personnel Updates:

Welcome to new firefighters Matthew Bland, Dustin Romero, Lance Eads, Matthew Austin, James Johnson and Fernando Beltran, who were employed November 7. We expect great things from each of you!

Firefighter Richard Land resigned from the department on November 4. We wish him well in his new endeavor.

Congratulations to all who have attained or received the following professional benchmarks!

Retirements:

Member	Rank	Years Service
Mark Newcomer	I	31

Transfers:

Member	Grade	Station	Shift
Cody Crawford	II	SW	C
Matthew Bland (new ff)	I	SW	C
Dustin Romero (new ff)	I	SW	C
Matthew Austin (new ff)	I	SW	B
James Johnson (new ff)	I	SW	B
Fernando Beltran (new ff)	I	SW	A
Christopher Jagoe	III	TRG	DAY
Brandon Lee	III	11	A

Bids Awarded:

Member	Grade	Station	Shift
Joseph Condina	IV	HQ	DAY
Christopher Jagoe	III	TRG	DAY
Brandon Lee	III	8	A

Advisory Group Updates:

Diversity & Inclusion Group:

Deputy Chief Calvin Carrier, Facilitator

A special meeting was held on November 10 to discuss creation of a recruitment DVD. Chief Carrier will liaison with Danielle Underferth for production of the DVD.

Fire Management Group:

Fire Chief Anne Huff, Facilitator

The Management Group met on November 9 and 30. Items discussed included the Company Store, Communications SOGs, web-based calendar, Citizen's Fire Academy, St. E. repeater, complaint resolution SOG and commendation SOG, ISO rating, HMTL sick slip idea, REO project, HQ/Museum security, Census Tracts, hiring process, ICS 214 quarterly practice, work orders through Firehouse, aerial and engine equipment lists for outstanding grants, recruitment video, BLS program, ALS First Responder program, NEMESIS



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reporting, Hazmat Response and Technical Rescue programs, job description updates, hose testing, Fire Department yearbook, and firearms rules and regulations.

Joint Union-Management Safety Group:

Assistant Chief Christian Singler, Facilitator

The group met on November 1. A review of injury/accident reports was conducted. The breakdown of reports follows:

Accident/Injury/Exposure Reports Reviewed

Report Type	Number
On-duty, lost time	1
On-duty, no lost time	0
Vehicle Accident	0
Exposure	1
Total	2

Members are reminded to provide complete and detailed information on all accident and injury reports so that the committee can properly assess the preventability of the occurrence and provide appropriate feedback and follow-up relative to the circumstances.

Medical Services Advisory Group:

District Chief Brian Hebert, Facilitator

The group met on November 9 and 30. Discussion included BLS protocols and benchmarks, med bag inventory, Joint Training proposal, QA/QI Infection Control and HIPPA policies, CPR training, Firehouse documentation issues, and the new recertification process with the State.

Tactical Operations Advisory Group:

Deputy Chief Keith Nolen, Facilitator

The group met on November 2. Discussion included keeping the chainsaw from Snorkel 7 on Truck 1 and review of Class B foam for the SOG.

Hazardous Materials Response Advisory Group:

District Chief Scott Wheat, Facilitator

The group met on November 9 and discussed the following: changes to SOG 104.05, conversion of UOG 204.01 and 204.06A to SOG format, Chief Wheat's updating of the annexes to the City's emergency operations plans to the OEM, quarterly training, work with Port Arthur Hazmat, outside entity to teach in-depth monitoring class, grants dealing with hazmat, flash drive for each Group member, PDF program, participation with clandestine drug labs hazards, and participation with City departments dealing with confined space entries.

Foundational Documents Updates:

Implemented this Month:

- R&R 103.01A – Trading Time (Revision)
- SOG 202.01B – Positive Pressure Attack
- SOG 205.01 – Emergency Deployment & Back Up Plan
- PB 402.06B – Positive Pressure Ventilation

Distributed on the Monthly Training Memo:

- SOG 106.06 – Company Store
- SOG 202.01A – Thermal Imaging Camera
- PB 402.05C – Thermal Imaging Camera

Comments & Disposition Distributed:

- SOG 105.01 – Special Thanks & Recognition System (STARS) (*no comments received*)

Distributed for Member Comment:

- R&R 101.01 – Organizational Structure
- SOG 203.00 – Authorized Interventions by Certification Type
- SOG 203.01A-W – BLS Protocols
- PB 405.01A-M – BLS Benchmarks



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Policies in Development/Revision:

- R&R 102.04B – HIPAA Compliance (Medical Services Advisory Group/Chief Hebert)
- SOG 110.01 – Complaint Resolution Process (Chief Maddox)
- SOG 111.03 – TCFP Certification & Renewal Process (Chief Condina)
- SOG 111.08 – Higher Education Reimbursement Program (Chief Condina)
- SOG 204.01 – Hazardous Materials Response & Operations (Chief Wheat)
- SOG 302.01 – Infection Control (Chief Hebert)
- SOG 600.01 – Creating & Processing Work Orders (F.A. Cross)
- SOG 702.02 – Internal Investigation Process (Chief Maddox)

Revenue Update:

Fire Service Fees Generated:

Fee Source	Amount
Shelton Trucking (NFIRS 11-1113566)	\$2,755.50
Martin Operating Partnerships (NFIRS 11-1111254)	\$22,591.28
Total	\$25,346.78

Grants Updates:

Texas Forest Service Training Grant:

Administration received a check for **\$680.00** from the Texas Forest Service Training Grant to help fund the Rick Lasky Training Seminar that was held on October 29, 2011. The total cost of the training was \$800.00

2010 SHSP Grant:

Pellerin Milnor model 30015 T5X Washer/Extractors are being installed at substations. When complete, vendor representatives will complete equipment start-up and train employees on the use of the equipment. This will complete our portion of the 2010 SHSP Grant.

2009 SHSP Grant:

Low pressure nozzles that were funded from this grant have been received.

Technology Update:

Firehouse & Other Software:

“How to Generate Work Orders” training was held in the Bauer Room November 22 and November 29. Training sessions will continue each Tuesday and Thursday from 2:00 p.m. to 4:00 p.m.

Angela Wright has completed the Medical Bag Inventory and Medical Asset Inventory user fields in Firehouse and added expiration date fields for the Oral Glucose, Glucometer test strips, and the adult and child prescriptions found in the bag. Members should now use these fields to enter Medbag checks rather than completing a fillable pdf file. Using Firehouse data fields will allow us to run reports to calculate the quantity of each item and expiration dates on any medicine.

Administration also requested two Adobe Acrobat licenses in November. One license will be used for the Hazmat Team laptop computer to combine scanned documents into a single pdf file for ease of emailing or sharing the documents or for extracting pages from large pdf files. The other will be for the Deputy Chief’s workstation and will be used to create fillable pdf forms.

Computer Hardware & Infrastructure:

The leased copier in Administration has been upgraded to add a FAX function to the unit.

TS Work Orders:

TS replaced the power supply for the Hazmat Team laptop computer, changed the computer and software access information for Captain Chris Jagoe who was re-assigned to Certifications and Training Division, and processed security forms for six new hires.

Other A&F Section Updates:

Administration worked with Logistics Chief Joe Condina to process applications for the vacant



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Supply Officer positions and assisted the Oral Review board in processing applicants for full-time firefighter.

Logistics Section

Chief Joe Condina, Logistics Section Chief
Chief Keith Stewart, Services Branch Director
Captain Randy Arrington, C&T Coordinator
Captain Terence Simon, C&T Coordinator
Captain Chris Jagoe, C&T Coordinator
Captain Pat Grimes, Communications Coordinator
D/O Jesse Trevino, Supply Unit Leader
Freda Johnson, Secretary
Wynell Harris, Secretary/Library Assistant

Support Branch

Certification & Training Group

Firefighter Certification & Training:

Captain Terence Simon, Coordinator

November is the start of a new year of training and it is important they we all stay on top of our training and complete the assigned classes on schedule.

There were not any requests for fire certification upgrades for November. Remember, if you have the years of service and would like to apply for an upgrade simply through TCFP, check with us in the Training Division to find out if you have the needed classes. If you do not have them, we can let you know which ones will cover that requirement.

Fire Emergency Training Network (FETN) classes assigned and documented included:

- “SCBA Confidence” Pt.1
- “SCBA Confidence” Pt.2
- “SCBA Endurance”
- Homeland Security Series: “Self Protection Measures for WMD Incidents” Pt. 1

The following Firefighter training classes were coordinated and documented:

- Positive Pressure Attack Class: This class is designed to instruct firefighters on how to use positive pressure attack methods to extinguish fire.
- Rapid Intervention Group Training Class: This class is designed to instruct firefighters on how to aid a downed firefighter during emergency operation.

The performance benchmarks for practice and review included:

- 402.01A – Inspection of Personal Protective Equipment
- 402.01B – Donning and Doffing of Personal Protective Equipment
- 402.01C – Operational Check and Donning SCBA – Over-the-Head Method
- 402.01D – Cleaning and Sanitizing Self-Contained Breathing Apparatus
- 402.01E – Replacing Self-Contained Breathing Apparatus Expended Air Cylinder
- 402.01F – Recharging Expended SCBA Cylinder
- 402.01G – Donning Breathing Apparatus – Coat Method
- 402.01H – Donning SCBA – Over-the-Head Method

There were not any requests for training submitted this month related to fire fighting.

Medical Certification & Training:

Captain Terence Simon, Coordinator

The EMS side of the department continues to move forward. During the month of November, the EMS protocols for the department were finalized. Thanks to all who were involved in this process.

Since we are now a licensed First Responder Organization, there are certain things we must do to keep this license. One of those things is proper documentation of the medical calls we respond to on a daily bases. We are conducting QA/QI on run reports to assure that they are being completed correctly. If we find any mistakes, we are



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conducting a review of the report with the individual or individuals who submitted it to inform them of the correct way to document the information. We appreciate your patience and cooperation thus far.

Fire Emergency Training Network (FETN) classes assigned and documented included:

- The Power of Prevention

CE Solutions classes assigned and documented for advanced personnel holding advanced certifications included:

- Closed Head Injuries
- 2010 AHA Guidelines
- Hypothermia

The following EMT training classes were coordinated and documented:

- Chief Hebert attended a class to renew his CPR Instructor certification.
- Captain Simon attended a class to complete his CPR Instructor certification.
- Texas EMS Conference attended by Captain Brandon Lee in Austin.

No requests for training for EMS-related classes submitted this month.

Hazardous Materials Certification & Training:

Captain Randy Arrington, Coordinator

The following Hazardous Materials training/classes were coordinated and documented:

- Hazmat Response Team quarterly training November 16, instructed by D. Stacey and S. Wheat, 27 Hazmat Team members attended.

Hazardous Materials Performance Benchmarks assigned for review and hands-on practice for Operations personnel on the monthly training memo included:

- 406.02B – Container Identification
- 406.02C – Identify Pesticide Label
- 406.02H – Donning, Working, and Doffing Personal Protective Equipment

Requests for training for that were submitted, and processed, for the month of November included:

- S. Bautsch, J. Butcher, J. Phillips, D. Stacey, S. Wheat to attend the Hazmat PER-240 “WMD Radiological/Nuclear Response,” January 25-27, 2012 at the Beaumont EOC

Technical Rescue Certification & Training:

Captain Terence Simon, Coordinator

This program is still in its infancy stage; however, we are working on getting it running to the level of the other programs. We already have benchmarks on ropes and knots and Rapid Intervention. These benchmarks will begin being added to the monthly training for practice and evaluation. We are currently working on establishing benchmarks for other aspects of technical rescue, such as vehicle extrication and high angle rescue.

We are also working toward putting some emphasis on vehicle extrication. We are sending members to extrication classes and with the things they learn, we can establish or update procedures for our department to use at these types of incidents.

Requests for training included:

- TXTF1 Training (*Submitted by J. Blanchard*)

Officer Certification & Training:

Captain Randy Arrington, Coordinator

For November Officer Development training, personnel were assigned to review SOG’s 106.06 – “Company Store,” 202.01A – “Use of the Thermal Imaging Camera.” Operations personnel were assigned the Fire Emergency Training Network (FETN) class:

- Homeland Security – *Self Protection Measures for WMD Incidents, Pt. 1*

Driver/Operator C&T:

Five personnel are currently enrolled in the pumper certification program and seven enrolled in the aerial certification program. Congratulations to Justin Guynes for completing the pumper apparatus

certification program and to Chris Harvey and Casey Sanders for completing the aerial apparatus certification program.

Driver/Operator performance benchmarks assigned for review and hands-on practice for Operations personnel on the monthly training memo included:

- 404.02M – Operating Apparatus Fixed Systems and Equipment
- 404.02N – Producing a Compressed Air Foam Stream (CAFS)
- 404.03S – Operating Aerial Apparatus Mounted Systems and Equipment

Officer/Instructor/Inspector C&T:

Requests for training that were submitted, and processed, for the month of November included:

- C. Stinebrickner to attend the NFA R-220 “Fire Inspection Principals” course, May 21 – June 1, 2012 at the National Fire Academy Emmitsburg, MD

NIMS Training Compliance:

Attachment of department personnel’s NIMS certificates 100, 200, 300, 400, 700, & 800 in Firehouse Staff records is on-going.

The following Officer Development training classes were coordinated and attendance documented for the month of November:

- “NIMS –ICS All Hazards Liaison Officer” – C. Carrier, E. Chapman, B. Lee, S. Wheat, and E. White attended in Beaumont, November 27.

Occupational Safety & Health Certification & Training:

Captain Terence Simon, Coordinator

In an effort to promote and support the health and wellness of the members of the department, and other city employees, Christus St. Elizabeth hospital conducted free Heart Health Screenings. Blood work was performed to determine cholesterol levels and blood glucose

levels to detect if there were any medical problems and to help prevent any future medical issues. The screening also focused on the individual’s weight and body mass index. We hope that there will be future events like this one on a periodic bases to help monitor employee health.

Requests for Training included:

- Incident Safety Officer (*Submitted by Terence Simon and Brandon Lee*)

Supply & Ground Support Unit

The Supply Unit performed multiple tasks as support for all sections within the department. The following lists the activities performed:

- Picked up several bags of solidified Quick Crete from Station 3 and disposed of at City dump
- Picked up broken SCBA’s to deliver to Total Safety for repair
- Picked up 25 repaired SCBA’s at Total Safety and delivered to Station 1
- Set up 35 tables and 100 chairs for fund raiser event
- Received and inventoried Company Store t-shirt order
- Re-arranged equipment in preparation for pinning ceremony held at Headquarters
- Picked up 100 chairs to set up for pinning ceremony
- Returned chairs back to Civic Center after usage
- Assisted with preparations and clean-up for Thanksgiving luncheon at Fire Headquarters
- Issued replacement leather boots to one firefighter
- Issued replacement helmet to four firefighters
- Issued helmet light to one firefighter
- Issued replacement gloves to three firefighters
- Issued loaner bunker pants to one firefighter
- Issued new face shield to four firefighters
- Issued replacement suspenders to one firefighter

- Issued loaner rubber boots to one firefighter; took in leather boots for repair
- Received gear turned in by retired firefighter and a resigned firefighter
- Interviewed for vacant Asst. Supply Officer Position
- Delivered winter coats to firefighters on duty
- Delivered t-shirts to on-duty firefighters
- Picked up broken microwave oven from Station 1
- Purchased and delivered new microwave to Station 1
- Moved several boxes of old files to be picked up for disposal
- Made new accountability tags for two firefighters
- Flushed the drains at Headquarters
- Washed and detailed training van for use on out-of-town training class
- Detailed two chief's cars at Headquarters
- Received shipment of new nozzles from Elkhart

These activities were in addition to regular everyday routine duties, such as cleaning at Headquarters and delivering station supplies and fuel.

Fire Fleet Maintenance Update:

- Transmission services for the Fire Fleet continued
- A new 14" K-12 Rescue saw was added to Q-5 Firehouse training
- Finished thermal imaging installs in Fire Apparatus

Purchasing Unit

Requisitions (5):

- Moore Medical – medical gloves
- Ferrara – yellow helmets
- Dooley Tackaberry – helmet flashlights and holders

- Interstate Batteries – batteries & thermal imaging camera batteries
- Lone Star Uniform – blanket PO for Nomex uniforms

Check Requests (7):

- Freda Johnson – mileage reimbursement
- TCFP – certification fee for M. Clamon
- Wells Fargo Ins. Svcs USA - polygraph examiners bond renewal for B. Penisson
- Michael's Outback Scuba & Travel – diving weights
- Holiday Inn Express & Suites – lodging for Henderson & Hunt to attend Extrication Class in Katy, TX
- TEEX – registration fee for T. Simon to attend Incident Safety Officer training in College Station
- Quality Suites – lodging for T. Simon to attend Incident Safety Officer training in College Station

Travel Authorizations (1):

- Terence Simon – Incident Safety Officer in College Station

Expense Reports (10):

- Brandon Lee, C. Bogue, P. Hunt, J. McNeel, J. Herrera, M. Croaker, J. Tharling, and G. Henderson - Pride and Ownership Seminar
- P. Hunt, G. Henderson – Katy Rescue School, Advanced Extrication

Tuition Reimbursements (1):

- M. Croaker

Deposits (7):

- TT upgrade reimbursements – D. Palmer and J. Ayres
- Reimbursement for stamps
- Museum
 - donation box
 - Birthday parties (2)
 - Reimbursed jackets



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Procurement Cards:

- Reconciled 10 credit card statements

Services Branch

Communications Group:

The Communication Group managed a total of 6,024 calls and created 2,598 events for the month of November. The total fire incidents were 1,244 with 66% being first responder calls and 14% private fire alarms. Fire/Rescue responded to 56 one-alarm incidents and 314 motor vehicle accidents. The average dispatch time was seventeen seconds.

After-Hours Call-Outs:

Department	Call-Outs
Traffic	16
Streets & Drainage	24
Water Department	1
Radio Shop	1
Total Call-Outs	42

Dispatcher Certification & Training:

Captain Pat Grimes, Coordinator

November training included FETN monthly training. TTY monthly test calls, and pre-arrival instructions on motor vehicle in water with occupants.

CAD/MCT Update:

R56's MCT was repaired by TS on November 7. All MCT's Citywide were intermittently malfunctioning due to an AT&T problem with the towers. CAD failed to transfer events to Firehouse – TS corrected the problem. The Voice Print recorder was failing to record on some channels – TS corrected. Console dispatch position 2 continues to have a volume problem.

Radio System Update:

E14 mobile radio was having transmission problems. T1 mobile radio was sent to Motorola for repair and temporarily replaced with a reserve radio.

Capt. Grimes met with TS to discuss the planning of the new fire station alerting system installation, which will begin the week of December 12, involving placing alert panels at each fire station.

Phone System Update:

A new phone was requested for Station 7 to place in the dorm.

Operations Section

- Chief Christian Singler, Operations Section Chief*
- Chief Calvin Carrier, Technical Ops Branch Director*
- Chief Jeff McNeel, Fire Ops Branch Director*
- Chief Keith Nolen, Medical Ops Branch Director*

Personnel Updates:

Kelly Day Changes:

Shift	Member	Day Awarded
C	Reagan Crawford	Thursday
C	Cody Crawford	Tuesday
C	James Blanchard	Friday
C	Matthew Roy	Monday
C	Dustin Romero (new ff)	Tuesday
C	Matthew Bland (new ff)	Thursday
A	Fernando Beltran (new ff)	Tuesday
B	Lance Eads (new ff)	Monday
B	Matthew Austin (new ff)	Wednesday
B	James Johnson (new ff)	Tuesday
A	Brian Stuart	Friday
A	David Carpenter	Sunday
B	Joseph Howell	Saturday

Community Relations & Education:

During the month of November, Operations Division personnel conducted 12 fire safety and public education programs and Fire Station tours.



NFIRS Response Statistics:

Operations Section personnel responded to 1,240 calls for service in November. These calls corresponded to the following National Fire Incident Reporting System (NFIRS) categories:

Type of Response	# of Calls	% of Total	Estimated Losses
Fires*	50	4.03	\$186,400
Overpressure, Rupture, Explosion, Overheat (No Fire)	0	0	0
Rescue & Emergency Medical Services	721	58.14	0
Hazardous Conditions (No Fire)	59	4.75	0
Service	114	9.19	0
Good Intent	100	8.06	0
False Alarms & False Calls	194	15.64	0
Severe Weather & Natural Disaster	0	0	0
Special Incident Type	2	.16	0

*Includes 11 Structure Fires

Fire Operations Branch

NFPA 1710 Fire Response Statistics:

First Apparatus on Scene:

The targeted response time for the first fire apparatus to arrive on the scene of a structure fire is five (5) minutes or less, 90% of the time. For the 11 structure fires occurring in November, firefighting forces achieved the benchmark 90.91% of the time, exceeding the target for the first apparatus on scene by .91% for the month.

Full First Alarm Apparatus Assignment:

The targeted response time for the FULL first-alarm apparatus assignment to arrive on the scene of a structure fire is nine (9) minutes or less, 90% of the time. For the 8 structure fires occurring in November requiring a FULL response, firefighting forces achieved the benchmark 50% of the time, missing the target for the first apparatus on scene by 40% for the month.

Maintenance & Testing Programs:

SCBA M&T Program:

District Chief Jared Smith

Self-Contained Breathing Apparatus Team:

Six new SCBA face pieces were issued to the new-hires this month. Currently, 19 air packs are at WSI for repairs. Many components of these packs are no longer under manufacturer's warranty. Estimated cost for needed replacement components is \$5,784.35. Repairs have been approved and quotes forwarded to Purchasing.

Fire Hose M&T Program:

District Chief Jared Smith

Annual hose testing on 2.5" hose is being conducted this month by A-Shift. Fifteen sections of 1.75" hose were received this month and will be pressure tested and logged into the Firehouse database.

Medical Operations Branch

NFPA 1710 Medical Response Statistics:

First Responder on Scene:

The targeted response time for the initial medical First Responder to arrive on the scene of a medical emergency is five (5) minutes or less, 90% of the time. For the 636 medical emergencies occurring in November, BFR First Responders achieved the benchmark 71.65% of the time, missing the target for the first apparatus on scene by 18.35% for the month.



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Programs:

BL/ALS Medical First Responder Program:

District Chief Brian Hebert

The group will be meeting on December 14, 2011. The items that we will be discussing will include the Joint ALS Training Proposal with BEMS. We will discuss the findings from BEMS and DSHS (Department State Health Services). We hope to begin training in the ALS First Responder program in January or February 2012 with 12 of our advanced medically certified personnel. The HIPPA and infection control policies will be discussed and should be ready for approval. We will also be finalizing changes to our QA/QI policy. We will discuss our CPR Instructors status with Christus St. Elizabeth and in December we will begin CPR recertification for the Department.

Technical Operations Branch

Programs:

Hazardous Materials Response Program:

District Chief Scott Wheat

The HMRT conducted the 4th Quarter Training session at Station 5 in November. Topics for review included Technician-level benchmarks for plugging and patching as well as review of the maintenance of standards for team membership. The HMRT Advisory Group reviewed two applications for team assignment. S.O.G. 104.05 revisions were completed and forwarded up the chain of command for review. Classes scheduled for Jan. 2012 were discussed and members urged to register early.

Chief Wheat is now attending meetings with the Emergency Management Team to review the City's Emergency Response Plan Annexes and make recommendations for changes dealing with hazmat response. He is also reviewing BPD's response plan for clandestine drug labs and working with Tim Ocnashek to update our coordinated response. Next meeting has yet to be scheduled due to vacations and the holidays.

Hazardous Materials Response Team:

HMRT Members by Shift		
Shift	Active	Candidates
A	12	0
B	10	0
C	10	0

Water Response Program:

WRRT Members by Shift		
Shift	Active	Candidates
A	8	3
B	3	1
C	7	4

Planning Section

Chief Jack Maddox, Section Chief

Captain Brad Penisson, Code Enforcement Group

Captain Earl White, Investigations Group

Carol Gary, Executive Director-Fire Museum of TX

Sandra Trujillo, Secretary

Code Enforcement Update:

Inspections Completed:

Type	Number
General Inspection	236
Certificate of Occupancy	70
<i>Total Inspections</i>	<i>306</i>
<i>Code Violations Found</i>	<i>456</i>
<i>Inspection Fees Generated</i>	<i>\$800</i>

Systems Tested:

Type	Number
Fire Alarm Systems	6
Sprinkler Systems	6
Fixed Fire Extinguishing Systems	3
<i>Total Systems Tests</i>	<i>15</i>



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Permits Issued:

Type	Number
Tent Permits	7
Total Permits Issues	7

Consultations Performed:

Type	Number
Phone Consults	399
Office Consults	92
Field Consults	118
Total Consults	609

Plans Reviewed:

Type	Number
Fire Alarm Systems	9
Sprinkler Systems	3
Fixed Fire Extinguishing Systems	7
Building	44
Total Plans Reviewed	63

Construction Plans Review Detail:

Business Name & Location	Code Requirements
Name Mini Storage Buss. Address 3785 Milam	(1)(3)(4)(5)(6)
Name Eastham Forge Address 1050 Neches	(1)(2)(3)(4)(5)(6)
Name Orange Leaf Yogurt Address 3015 Dowlen Rd	(1)(2)(3)(4)(5)(6)
Name Beaumont MOB Address 3406 College St	(1)(2)(3)(4)(5)(6)
Name Creekwood Bapt Church Address 3050 Hwy 105	(1)(2)(3)
Name Burlington Coat Fact. Address 6490 Eastex Frwy	(1)(3)(4)(5)(6)
Name J.D. Feldman Properties Address 6565 Eastex Frwy	(1)(3)(4)(5)(6)(8)
Name Auto Zone Auto Parts Address 4705 College St.	(1)(2)(3)(4)(5)(6)

Code Requirements Key:

(1) fire extinguisher, (2) sprinkler system, (3) fire alarm, (4) exit lights, (5) emergency lights, (6) knox box, (7) fixed hood, (8) additional fire hydrants

Investigations:

Significant Investigations:

Location	Disposition
11/02 – 4280 Steelton Vehicle Fire	Accidental
11/03 – 7895 San Carlos Structure Fire	Accidental
11/04 – 3420 Concord Unauthorized Burning	Citation Issued
11/06 – 2760 Park Structure Fire	Accidental
11/07 – 6155 Eastex Frwy Commercial Structure Fire	Accidental
11/12 – 3105 S 6 th St Vehicle Fire	Arson
11/12 – 1910 21 st St Structure Fire	Accidental
11/12 – 3190 Hollywood Vehicle Fire	Arson
11/14 – 5295 Bigner Rd Structure Fire w/ one Fatality	Murder / Arson 1 Arrest
11/16 – 1220 Church Structure Fire	Accidental
11/19 – 3565 Goliad Structure Fire w/ one Fatality	Accidental
11/20 – 1165 S 11 th St Commercial Fire	Arson 1 Arrest
11/22 – 2950 S 8 th Apartment Fire	Accidental
11/29 – 530 24 th Structure Fire	Accidental

Complaints Investigated:

Type	Number
Fire Code Violations	8
Citizen/Internal Affairs Complaints	5
Total Complaints	13

Fire investigators were involved in 37 fire and safety investigations during the month of November. There were four cases of arson. One of the arson cases also involved a murder. That investigation was worked in conjunction with Beaumont Police Detectives. An arrest was made within hours of the fire.

There was one accidental fire death during November which is the second fire death for 2011.



Monthly Status Report

Community Education & Information:

There were four public safety education programs conducted with an attendance of 50 persons.

The final Candidate Physical Ability Test (CPAT) for fire applicants was administered during November. An Oral Board also interviewed all remaining applicants. A new hiring list was finalized with 36 applicants.

Public Information Officers researched and responded to 35 requests for public information during the month. Twelve news releases and Facebook posts were issued related to department incidents and activities.

Attached to this report are the responses received through citizen surveys.

Fire Museum of Texas:

Museum Attendance:

Location	Visitors
Beaumont	624
Golden Triangle	335
State of Texas	118
United States	88
International	6
Total Visitors	1,171

Scheduled Programs & Events:

Location	Visitors
Guided Tours	16
Birthday Parties	3
Pinning Ceremony	100
Capital One Customer Appreciation	150

Education & Programming:

The 16 educational tours this month were targeted to pre-kindergarten children. Carol met with Jim Railey from Donning Publishing to revisit the idea of publishing the History of the Beaumont Fire Department.

Collections & Exhibits:

Restoration work continues on the 1930 REO. Carol is still working with TNT Wrecker and Chuck Buschardt to get the 1955 Ladder Truck returned to Beaumont.

Marketing:

Flyers were sent out regarding the upcoming Holiday events. Carol posted photos on Facebook from tours and events happening in and around the museum.

Fundraising & Grants:

Carol attended a Lunch-and-Learn meeting at the Non-Profit Development Center entitled, "Meet the Funders." Representatives from local Foundations were on hand to answer questions and advise non-profits on how to apply for successful grants. We held a follow up meeting for the October Fire Festival on Nov 1st. Ideas were documented for next year. The IRS 990 was filed with the IRS this month for our non-profit organization.

Volunteers:

Carol attended the RSVP Luncheon with Anna Belle on November 3rd at the MCM Elegante. Anna Belle had foot surgery in mid-November and will be out until next year. Mr. Nobles has not been able to volunteer this month. We need to recruit additional volunteers. Special thanks to Brandon Williams, who came in and helped with tours this month.

Other FMOT News:

Carol worked on Board development with the new Non Profit Center Director, Dean Terrebonne, and mailed out a packet of information to the Board of Directors. Carol also worked with Board President Alison Getz to simplify some banking needs. We set up for the Children's Holiday Museum Party and Tree Lighting on November 29th and Carol co-chaired the event scheduled for December 1st at the Art Museum.



Monthly Status Report

HR Positions Status Report

Beaumont Fire-Rescue Services
Authorized Staffing and Vacancies
11/30/2011

Sworn Personnel

Grade	Classification	Allocated	Actual	Proposed
I	Firefighter/EMT	100	95	100
II	Driver/Operator	72	72	72
III	Captain	46	46	46
IV	District Chief	12	12	12
V	Deputy Chief	3	3	3
VI	Assistant Chief	1	1	1
	Fire Chief	1	1	1
Total		235	230	235
Vacancies	0			

Civilian Personnel

Section	Classification	Allocated	Actual	Proposed
Admin & Finance	Fire Administrator	1	1	1
	Administrative Assistant	1	1	1
	Secretary II	1	1	1
Logistics	Secretary II	1	1	1
	Secretary I	1	1	1
	Laborer (P/T)	3	2	3
Planning	Secretary I	1	1	1
	Director-FMOT	1	1	1
Total		10	9	10
Vacancies	1			



Monthly Status Report

Customer Survey Summary November 2011

Survey Questions

1. Was the 911 system prompt?
2. Was the 911 operator courteous and helpful?
3. Did the fire department respond promptly?
4. Were the fire department personnel courteous?
5. Were the fire department personnel helpful?
6. Did the fire department personnel take the time to explain their actions?
7. Were the firefighters professional in their appearance?
8. After the fire department left, did you feel you received the service that you expected?

Survey Responses

Ratings: 1=Excellent 6=Poor							
Question	1	2	3	4	5	6	No Response
1	2						1
2	2						1
3	3						
4	3						
5	3						
6	3						
7	3						
8	3						
Total Surveys Received		3					

Citizen Comments:

Report#-11-1113336 - "A" Shift – Public Assistance – I could never express to you how grateful I was to have the excellent response from the Fire Dept. when I came home and found a flooded house. As a widow, I was totally unprepared for such an overwhelming problem, but they calmly helped me to make the proper calls and worked so fast and professionally to get all the water out – let me tell you – I saw how hard they worked and cared about me! They were my Heroes – I could never have done what they did! Thank you each one! Donna Jett

Report#-11-1114007 – "C" Shift – Public Assistance – I did not use the 911 system. The firemen were very polite and helpful. Thank you for all the helpful information. God bless all you firemen and stay safe. Thank you for all ya'll and have a safe holiday.



Monthly Status Report

Operations Section Daily Staffing Statistics

DATE	DAY	SHIFT	PERSONNEL ASSIGNED	KELLY DAY	DAILY ASSIGNED STAFFING	AVAILABLE STAFF HOURS	REGULAR & UPGRADE	OVERTIME	COMP EARNED	FULL TIME EQUIVALENT	OFF-DUTY
1-Nov-11	Tuesday	B	65.00	9.00	56.00	1344.00	1053.00	3.75	0.00	44.03	291.00
2-Nov-11	Wednesday	C	66.00	9.00	57.00	1368.00	1041.75	14.75	0.00	44.02	326.25
3-Nov-11	Thursday	A	68.50	10.00	58.50	1404.00	1068.00	0.00	0.00	44.50	336.00
4-Nov-11	Friday	B	65.00	9.00	56.00	1344.00	960.00	96.00	0.00	44.00	384.00
5-Nov-11	Saturday	C	67.00	10.00	57.00	1368.00	1032.00	24.00	0.00	44.00	336.00
6-Nov-11	Sunday	A	67.00	10.00	57.00	1368.00	1026.00	30.00	0.00	44.00	342.00
7-Nov-11	Monday	B	65.00	9.00	56.00	1344.00	960.00	96.50	0.00	44.02	384.00
8-Nov-11	Tuesday	C	67.00	9.00	58.00	1392.00	1120.25	0.00	0.00	46.68	271.75
9-Nov-11	Wednesday	A	67.00	9.00	58.00	1392.00	1032.00	24.00	0.00	44.00	360.00
10-Nov-11	Thursday	B	65.00	10.00	55.00	1320.00	909.00	147.00	0.00	44.00	411.00
11-Nov-11	Friday	C	67.00	9.50	57.50	1380.00	1116.00	0.00	0.00	46.50	264.00
12-Nov-11	Saturday	A	67.00	10.00	57.00	1368.00	1057.00	0.00	0.00	44.04	311.00
13-Nov-11	Sunday	B	65.00	10.00	55.00	1320.00	984.00	72.00	0.00	44.00	336.00
14-Nov-11	Monday	C	67.00	11.00	56.00	1344.00	1055.00	15.75	0.00	44.61	289.00
15-Nov-11	Tuesday	A	67.00	7.00	60.00	1440.00	1176.00	0.00	0.00	49.00	264.00
16-Nov-11	Wednesday	B	65.00	9.00	56.00	1344.00	1008.00	48.00	0.00	44.00	336.00
17-Nov-11	Thursday	C	67.00	8.50	58.50	1404.00	1056.00	12.00	0.00	44.50	348.00
18-Nov-11	Friday	A	67.00	9.00	58.00	1392.00	1152.00	1.50	0.00	48.06	240.00
19-Nov-11	Saturday	B	65.00	10.00	55.00	1320.00	1032.00	72.00	0.00	46.00	288.00
20-Nov-11	Sunday	C	69.00	10.00	59.00	1416.00	1128.00	0.50	0.00	47.02	288.00
21-Nov-11	Monday	A	69.00	10.00	59.00	1416.00	1170.00	0.00	0.00	48.75	246.00
22-Nov-11	Tuesday	B	67.00	8.50	58.50	1404.00	1032.00	24.00	0.00	44.00	372.00
23-Nov-11	Wednesday	C	69.00	9.00	60.00	1440.00	1075.50	0.00	0.00	44.81	364.50
24-Nov-11	Thursday	A	69.00	11.00	58.00	1392.00	1134.00	0.50	0.00	47.27	258.00
25-Nov-11	Friday	B	67.00	9.00	58.00	1392.00	960.00	96.00	0.00	44.00	432.00
26-Nov-11	Saturday	C	69.00	10.00	59.00	1416.00	1068.00	0.00	0.00	44.50	348.00
27-Nov-11	Sunday	A	68.00	10.50	57.50	1380.00	1070.75	0.00	0.00	44.61	309.25
28-Nov-11	Monday	B	66.00	9.00	57.00	1368.00	956.50	99.75	0.00	44.01	411.50
29-Nov-11	Tuesday	C	69.00	10.00	59.00	1416.00	1089.50	1.00	0.00	45.44	326.50
30-Nov-11	Wednesday	A	68.00	9.00	59.00	1416.00	1169.50	0.00	0.00	48.73	246.50
Totals							31691.75	879.00	0.00	1357.11	9720.25
Average			66.98	9.47	57.52	1380.40	1056.39	29.30	0.00	45.24	324.01
Average Last Period			66.9	9.52	57.39	1377.29	1075.65	23.87	0.00	45.81	301.65



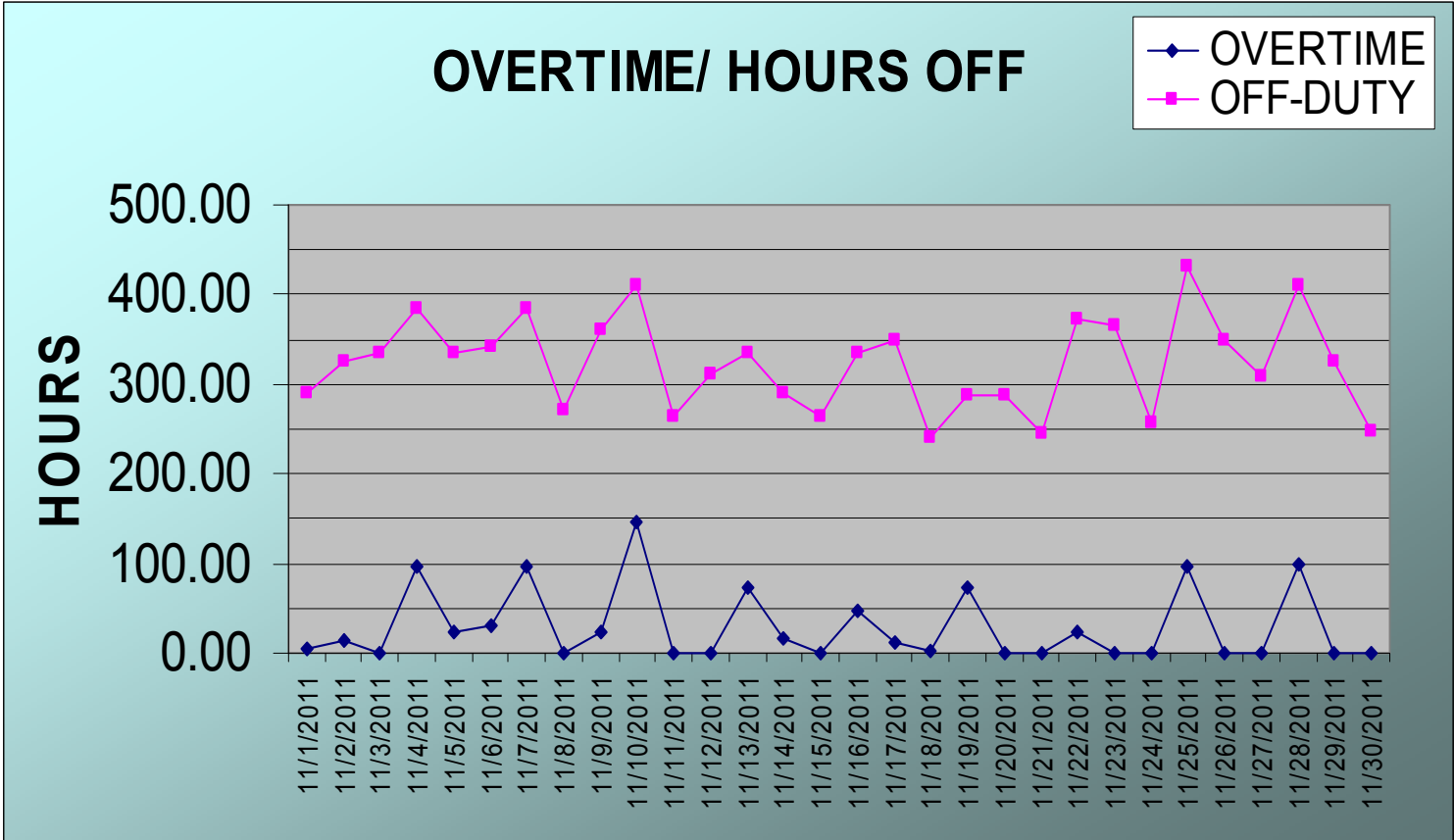
Monthly Status Report

DATE	VACATION	SICK	OFF DUTY INJURY	ON-DUTY INJURY	JURY DUTY	EMERGENCY FAMILY LEAVE	FUNERAL LEAVE	OFF CITY BUSINESS	COMP TIME OFF	MILITARY LEAVE	PERSONAL LEAVE
1-Nov-11	144.00	96.00	24.00	24.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00
2-Nov-11	144.00	72.00	24.00	50.25	0.00	0.00	24.00	0.00	0.00	0.00	12.00
3-Nov-11	192.00	120.00	0.00	0.00	0.00	24.00	0.00	0.00	0.00	0.00	0.00
4-Nov-11	168.00	144.00	24.00	48.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5-Nov-11	216.00	48.00	24.00	24.00	0.00	0.00	24.00	0.00	0.00	0.00	0.00
6-Nov-11	216.00	72.00	0.00	24.00	0.00	24.00	0.00	0.00	6.00	0.00	0.00
7-Nov-11	216.00	120.00	0.00	48.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8-Nov-11	144.00	72.00	0.00	24.00	0.00	31.75	0.00	0.00	0.00	0.00	0.00
9-Nov-11	192.00	120.00	0.00	24.00	0.00	24.00	0.00	0.00	0.00	0.00	0.00
10-Nov-11	240.00	123.00	0.00	48.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-Nov-11	168.00	72.00	0.00	24.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-Nov-11	144.00	83.00	0.00	24.00	0.00	0.00	0.00	48.00	0.00	0.00	12.00
13-Nov-11	168.00	120.00	0.00	48.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14-Nov-11	120.00	120.00	0.00	24.00	1.00	24.00	0.00	0.00	0.00	0.00	0.00
15-Nov-11	168.00	48.00	0.00	24.00	0.00	0.00	0.00	24.00	0.00	0.00	0.00
16-Nov-11	192.00	72.00	0.00	48.00	0.00	24.00	0.00	0.00	0.00	0.00	0.00
17-Nov-11	156.00	113.00	0.00	24.00	0.00	48.00	0.00	0.00	3.00	0.00	4.00
18-Nov-11	168.00	72.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19-Nov-11	168.00	120.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-Nov-11	180.00	72.00	0.00	24.00	0.00	0.00	0.00	0.00	0.00	0.00	12.00
21-Nov-11	96.00	48.00	0.00	41.50	0.00	36.50	0.00	24.00	0.00	0.00	0.00
22-Nov-11	204.00	120.00	0.00	24.00	0.00	0.00	24.00	0.00	0.00	0.00	0.00
23-Nov-11	234.00	96.00	0.00	34.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
24-Nov-11	180.00	30.00	0.00	48.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25-Nov-11	216.00	144.00	0.00	48.00	0.00	0.00	24.00	0.00	0.00	0.00	0.00
26-Nov-11	204.00	120.00	0.00	24.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27-Nov-11	192.00	39.25	0.00	48.00	0.00	24.00	0.00	0.00	0.00	0.00	6.00
28-Nov-11	168.00	192.00	0.00	48.00	3.50	0.00	0.00	0.00	0.00	0.00	0.00
29-Nov-11	168.00	96.00	0.00	62.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-Nov-11	126.00	48.00	0.00	48.00	0.00	15.50	9.00	0.00	0.00	0.00	0.00
Totals	5292.00	2812.25	96.00	980.75	4.50	275.75	105.00	96.00	9.00	0.00	49.00
Average	176.40	93.74	3.20	32.69	0.15	9.19	3.50	3.20	0.30	0.00	1.63
Avg Last Period	139.65	108.81	11.35	19.27	0.00	9.65	3.87	1.55	0.19	1.94	5.37

Monthly Status Report

Daily Staffing Statistics (continued)

DATE	OVERTIME	OFF-DUTY
1-Nov-11	3.75	291.00
2-Nov-11	14.75	326.25
3-Nov-11	0.00	336.00
4-Nov-11	96.00	384.00
5-Nov-11	24.00	336.00
6-Nov-11	30.00	342.00
7-Nov-11	96.50	384.00
8-Nov-11	0.00	271.75
9-Nov-11	24.00	360.00
10-Nov-11	147.00	411.00
11-Nov-11	0.00	264.00
12-Nov-11	0.00	311.00
13-Nov-11	72.00	336.00
14-Nov-11	15.75	289.00
15-Nov-11	0.00	264.00
16-Nov-11	48.00	336.00
17-Nov-11	12.00	348.00
18-Nov-11	1.50	240.00
19-Nov-11	72.00	288.00
20-Nov-11	0.50	288.00
21-Nov-11	0.00	246.00
22-Nov-11	24.00	372.00
23-Nov-11	0.00	364.50
24-Nov-11	0.50	258.00
25-Nov-11	96.00	432.00
26-Nov-11	0.00	348.00
27-Nov-11	0.00	309.25
28-Nov-11	99.75	411.50
29-Nov-11	1.00	326.50
30-Nov-11	0.00	246.50



Monthly Status Report

ACTIVITY	HOURS	PERCENT
REGULAR & UPGRADE	31691.75	76.53%
VACATION	5292.00	12.78%
SICK	2812.25	6.79%
OFF DUTY INJURY	96.00	0.23%
ON-DUTY INJURY	980.75	2.37%
JURY DUTY	4.50	0.01%
EMERGENCY FAMILY LEAVE	275.75	0.67%
FUNERAL LEAVE	105.00	0.25%
OFF CITY BUSINESS	96.00	0.23%
COMP TIME OFF	9.00	0.02%
MILITARY LEAVE	0.00	0.00%
PERSONAL LEAVE	49.00	0.12%
TOTAL	41412.00	100.00%

